

ANNUAL REPORT FOR TOWN OF GENESEE PLAN COMMISSION

JANUARY 1 thru DECEMBER 31, 2022

Serving on the Plan Commission in 2022 were: Brett Engelking, Joe Turzynski, Bob Christiansen, Jeff Lightfoot and Michael Toole from January through December. Town Board Supervisor Buck Houston was the representative on the Plan Commission from January through December 2022. Sharon Leair served as Chairman. The Town Planner/Administrator, Jeffrey Herrmann, was present for all Plan Commission meetings in 2022. Cindy Zignego was the Plan Commission Secretary from January-June, Meri Majeskie was the Plan Commission Secretary from July-September. Rachel Workman was Plan Commission Secretary from October- December 2022.

The Genesee Plan Commission met 12 times in the year 2022

There were six (6) Public Hearings. The Plan Commission recommended approval on five (5) of them.

There were two (2) applications for a Hobby Kennel during 2022. The Plan Commission recommended approval on two (2) of them.

Fifteen (15) Site Plans/Plan of Operations were applied for in 2022 and all fifteen (15) were approved.

Two (2) Conditional Uses were applied for in 2022. Two (2) Conditional Uses were approved

There were two (2) Certified Survey Maps approved in 2022

There was one (1) rezone that was approved and two (2) Zoning code amendments in 2022

There was one (1) conceptual land divisions reviewed. One (1) resident was approved for number of accessory buildings and three (3) structures in excess of 1,600 square feet in 2022.

There were two (2) waivers approved in 2022

There were two (2) special events approved in 2022

There was zero (0) land altering activity approved.

There were zero (0) subdivision developments approved in 2022

Fees: Zoning Permit Fees -\$18,161.10

Other items which were reviewed during the year are recorded in the Town of Genesee Plan Commission minutes. All other records are kept in the Town of Genesee Offices at S43W31391 Hwy. 83, Genesee Depot, WI 53127 and are available for review during regular office hours.

Respectfully Submitted,

Rachel Workman

Deputy Clerk

**GENESEE RECREATION
2022**

The Town of Genesee had eight adult softball teams and three little league baseball teams. The amount of teams is pretty much the same as previous years. The town baseball fields were used almost every night. We also kept the soccer fields busy with fourteen teams.

To help defray upkeep costs, we rented the fields out on the open dates. The teams that rented fields were Waukesha Firebirds, Catholic Memorial Jr Crusaders, Waukesha Blazers, KM Junior Lasers, Bats Academy, Black Widow, and Velocity. Field rentals for baseball fields were \$20,780.

As always I would like to thank the Town Board and Park Board for all their cooperation in keeping all the playing fields in excellent condition. I would also like to thank all the coaches, referees, umpires, volunteers, the Wales Genesee Lions Club and the ground crews for all their help.

Respectfully,
Dennis Michaelis

January

There was a moderate amount of snow. Plowing and salting took place. Some equipment maintenance was done.

February

Jeff and Mike passed the pesticide applicator test. There was more snow and ice. Truck #34 went to Burke to have plow equipment repaired.

March

Some snow and ice fell. Most of the equipment maintenance was done. Part-Time employees were organized. Park opening was planned.

April

Parks were opened. Part-time staff returned. Potholes were worked on. Plow damage was fixed by Wolf. Turf treatments were done at all Town properties. Some tree and deadfall cleanup was done on roads. The 2022 Road program was finalized. Payne and Dolan won the bid for the asphalt rehab and Scott Construction for chip sealing. P&D came in at a base of \$392,482.60 and Scott was at \$84,942.50.

May

Roadside mowing and brushing began on Morris, Townline, and Hillside. Some shouldering and cold patching was done on collector roads. Both mowing tractors had water pumps and thermostats replaced. Truck #33 went to Peterbilt to have some sensors replaced. Snowplows were put away for the season. A new Ex Mark mower was purchased for the parks. All part-time help was back in the parks. Recreation and shelter rentals filled up quickly.

June

Brushing was done on DT, Woods, Rockwood, Parke Ln, Townline, Highview and at Town Park. More deadfall was removed from roadsides. All roadsides on collector roads were mowed. The islands in the Town Hall parking lot were cleaned up and stoned and mulched. 1000 tons of salt was delivered making for a total of 1,200 tons which all fit in the shed. A John Deere wide-area mower was purchased used for \$35,000 for park use.

July

The road rehab portion of the road program was completed. An additional entrance and parking lot were completed at Sunset Park. Cost on this was \$170,000. Extensive brushing and mowing were done on Road DT. Brushing was done on collector roads and intersections where visibility had been limited. Some potholes and washouts were repaired. Planning began for the widening of Hillside Rd for Generac. Zack Tubbs was hired part-time.

August

Some ditching was done. More deadfall was cleared and brushing was done. Cold patching and shouldering were done on collector roads. Extensive tree trimming was done on roads. A steel cage that mounts on the back of a truck was built for chipping into. Brush and dirt work were done at the Nature Center. Anthony Kleinmeyer was hired as part-time DPW help, and Zack Tubbs was made a full-time employee of the Town.

September

Extensive tree trimming and removal was done. Chip sealing was done on Bartell Rd, Rhapsody Ln, Kettlefield Ct, Quail Run, and Prairie Falcon Pass. Sunset park parking lot was crack filled, seal coated, and lined. More mowing and tree trimming were done. Esser Dr was completed. Aces Ct was paved.

October

Crack filling was done on Road DT, Green Briar Ct, Boettcher Rd, Squire Rd, and Saddleback. A new Bobcat mini excavator was purchased and several machines that were not used anymore were sold on GovDeals.com. Several trees were removed and deadfall was cleaned up. Both plow trucks went to Burke for plow repairs. The last round of treatments were done to all turf. The berm at the Nature Center was completed. The barn quilt was hung on the salt shed. A waste oil furnace was installed in the DPW shop. Planning for new DPW building begun.

November

Parks were closed for the season. Plows were readied for the season. Plowing began in November with light snow storms. Tree trimming, and deadfall pickup continued. Rocks were picked at the Nature Center. We met with Keller at Oconomowoc DPW to discuss the building.

December

Very little snow fell so brushing and tree clearing continued. Some repairs were done on equipment. Building plans continued with Keller.

2022 ANNUAL TOWN OF GENESEE PARK REPORT

The 2022 park season was marked with significant change in how things were managed and maintained. *The overarching mission was to create efficiencies while still promoting significant improvements to the parks. We recognize our town funding is limited and our goal was to utilize these valuable funds in the most cost effective means possible.*

PARK STAFFING: For a second year, we operated with a reduced number of seasonal staff. We operated with a total of 5 seasonal helpers requiring them to be skilled/trained in all aspects of job requirements between the two parks. All staff were returning employees which demonstrates job satisfaction and the value they see working here at the Town. It is our goal to instill a strong work ethic into these individuals that will provide a lifelong benefit as they leave to pursue their career goals.

BASEBALL FIELD PREPARATION CHANGES: In an effort to create efficiencies and improve how our baseball fields were prepared, we completely revamped how we maintain and prepare the fields for games. Instead of using a gill that was mounted to our John Deere tractors for field preparation, we purchased a free-floating Nail Drag for each of the parks. These nail drags are pulled with our zero-turn mowers. These drags not only prepare the fields in shorter time, they dramatically improve the longevity and playability of the field.

In addition to the Nail Drags, all our seasonal staff were required to complete a free, online training course on baseball field care and earned a certificate from Groundskeeper University. This valuable training provided a clear understanding and foundation to maintain our fields.

Another change was plumbing a spigot connection off of the Lions building at Town Park so water could be utilized on the Big Field. Water access can significantly improve field set-up time and playability.

These changes provided immediate benefits including many compliments from coaches and umpires stating "these fields are the best they have ever seen them". It should also be noted that we have a very strong demand for teams wanting to play on our fields and this demand can be argued in part because of the improved way we prepare our fields for their games.

In addition to the improved playability of the fields, these changes also come with a significant cost savings. We no longer have the need to hire a contractor to "turn-over" the infield skin in the fall of the year. We also are seeing a much reduced need for paying for re-crowning of the fields as we are now better able to preserve the integrity of the field's drainage ability.

BASEBALL GAMES/PRACTICES: We have a strong demand from the community to play on our fields. This demand is no doubt reflected in the quality of the fields that we prepare for their team's games and practices.

Sunset Park:

- 130 Games sets / 56 Practices set

Town Park:

- 82 Games set / 21 Practices set

riser was replaced by staff but is a prime example of the continuing need for infrastructure maintenance.

EXPLORING FUTURE PARK IMPROVEMENTS:

- **Sunset Bathrooms:** The Town's Park Board has been exploring the idea of building a shelter structure between the baseball fields at Sunset Park for many years. Unfortunately, this structure did not incorporate an identified need for bathroom facilities. At a recent Park board meeting, the board opted to pursue and explore the development of bathroom facilities located near the entrance to the fields instead of a open structure between the fields.
- **Sunset North Field/Connecting Trail to Retzer Nature Center:** We are starting to explore ideas to utilize our North Field at Sunset Park and the possibility of connecting a walking trail to the Retzer property located just to the North of the Park.
- **Disc Golf:** We are in the initial stages of exploring the development of a DISC Golf course for Sunset Park.
- **Improved Garbage Cans:** We are looking into the options of replacing some of our garbage barrels with ones that have lids.
- **Parking lot drive-thru:** In an effort to improve traffic flow, we are looking to create a drive-thru connecting our new parking lot with our larger lot to the South.
- **Meeting with Theresa Fitzsimmons from Wales DPW.** We are conducting outreach efforts in exploring ways we can build cooperation within the greater community.

2022 Annual RSW Report
Town of Genesee

- The Town continues to do an excellent job with recycling. In 2022 the Town recycled 231.8 pounds per capita. The WI DNR recycling requirement is 106.6 pounds per capita per year.
- Note that both garbage and recycling tonnages were slightly lower than 2021. We are seeing this throughout most communities we serve since 2020 and 2021 experienced higher tons during the pandemic which caused people to stay home more than prior years. 2022 has yielded tonnages more consistent with years prior to COVID.
- JOHNS would like to thank the Town for their awesome recycling efforts. Our main recycling education tips are as follows:
 - Empty, flatten, and recycle all cardboard boxes. Any Styrofoam should be placed in the trash. Flat cardboard boxes run through the recycling conveyors best, and flat boxes allow for less space used in the recycle cart.
 - Plastic bags should not be placed in the recycling cart as these actually cause issues with our conveyors. We have to stop the conveyors regularly to cut out plastic bags that get wound up! We recommend reusing plastic bags, and/or returning them to most grocery stores which accept them. (Plastic bags can be recycled when they are separated purely-- they cannot be recycled as a part of single stream recycling.)

Meri Majeskie WCMC Clerk

Building Inspection Report 2021

Summary of Permits Issued

The following is a summary of all permits issued in the Town of Genesee by Lake Country Inspections, LLC. These are permit totals between the dates of January 1, 2022 through December 31, 2022 . The total value of construction, as reported on the building permit applications is \$50,915,076.54. The total amount of permit fee's collected is \$217,352.17 with the Town retaining \$54,338.04, and \$163,014.13 paid to LCI.

	2022 Totals	2021 Totals	2020 Totals	2019 Totals	2018 Total:
<u>Total Permits</u>	<u>590</u>	<u>536</u>	<u>522</u>	<u>569</u>	<u>616</u>
New Single Family Homes	21	16	6	15	12
New Comm Structures	2	10	1	0	2
Additions	7	8	8	4	9
Remodeling	45	56	55	115	117
Accessory structures	19	33	30	36	21
Pools	8	6	6	10	7

Permits by Type

Building	178	165	128	133	137
Electric	271	222	222	237	247
HVAC	160	89	119	93	112
Plumbing	142	59	83	150	150
Re-inspection fee	13	0	5	0	1
Commercial Occupancy	2	1	2	2	0
Razing	5	1	1	4	4