

NEWS ITEM

**TOWN OF GENESEE
S43 W31391 HIGHWAY 83
P.O. BOX 242
GENESEE DEPOT, WI. 53127
262-968-3656
TOWN BOARD AGENDA
SEPTEMBER 14, 2026
6:00 P.M.**

1. Pledge of allegiance
2. Public Comment

At this time residents can address the Town Board on one or more topics for up to 3 minutes with time extensions at the Town Chairman's discretion. In connection with non-agenda items, no action will be taken except for possible referrals to individuals. No comments will be received at this time for matters that will be or have been the subject of a public hearing. The proper time for such comments is during the public hearing. This agenda item is limited to a total of 30 minutes, and speakers are heard in the order they sign up, if time is available.

3. Discussion/Action- Certified Survey Map for Allen Shook. The properties are described as being part of the SW ¼ and NW ¼ of Section 7T6N R18E in the Town of Genesee, Waukesha County. More Specifically the properties are located at **W339S2576 Hwy C** (GNT 1466-995) & **W339S2546 Hwy C** (GNT 1466.996).
4. Discussion/Action – Waiver for A-5 lots under 300' minimum average lot width for Allen Shook & Sharon Renner. The properties are described as being part of the SW ¼ and NW ¼ of Section 7T6N R18E in the Town of Genesee, Waukesha County. More Specifically the properties are located at **W339S2576 Hwy C** (GNT 1466-995) & **W339S2546 Hwy C** (GNT 1466.996).
5. Report
 - A. Clerk Treasurer Meri Majeskie
 1. Discussion/action-Bills to be presented
 - B. Public Works–
 1. Introduction of new DPW Superintendent- Jon Schroeder
 2. Discussion/Action - Report on Public works – Jeff Gryzkewicz
 3. Discussion/Action - Oakridge Contractors change order for Sunset Park Concession/bathroom building.
6. Discussion/Action - John's Disposal 2027 proposed increase of 3%
7. Discussion/Action- 2027 Fee Schedule
8. Update on 2050 Comprehensive Land Use Plan
9. Discussion/Action- Minutes to be approved, Regular Town Board Meeting of 8-4-26, Special Town Board Meeting 8-10-26, and Budget workshop 8-27-2026.
10. Discussion/Action- Operator license applications to be approved
11. Correspondence
12. Discussion – Fire Fee's
13. Discussion/Action – Proposed budget for 2027
14. Adjourn

Meri Majeskie, WCMC
Town Clerk
September 10, 2026

Notice - It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Town Office at 968-3656.

TO: Town of Genesee Plan Commission
CC: Town Clerk
FROM: Mark Lyons, Planning Consultant
RPT DATE: July 15, 2026
MTG DATE: July 27, 2026
RE: Certified Survey Map -Shook

BACKGROUND:

1. Petitioner/Agent: Allen Shook
2. Property Owners: Allen Shook & Sharon Renner
3. Address: W339S2576 Hwy C & W339S2546 Hwy C
4. Location: East side of Hwy C, approximately 1500' south of Morris Road.
5. Tax Key Number(s): 1466.995 & 1466.996
6. Area: 13.74 acres
7. Town Zoning: A-5 Mini Farm District

OVERVIEW:

The petitioner is requesting approval of a two (2) Lot CSM in the Town of Genesee. The CSM consists of moving the common lot line between parcels to rectify the existing pond and fence line that crosses the common lot line. Lot 1 & 2 would not meet the minimum average lot width for A-5 zoned parcels and therefore would also need a Plan Commission waiver.

COMPLIANCE WITH THE TOWN OF GENESEE COMPREHENSIVE LAND USE PLAN -2035:

The Town of Genesee Comprehensive Land Use Plan – 2035 designates property in the 5-acre density category allowing development at one (1) unit per five acres and Primary Environmental Corridor. Therefore, the proposed land division complies with the intent of the Town of Genesee Comprehensive Land Use Plan – 2035.

PLANNER COMMENTS:

The owners are proposing to move the existing common lot line to accommodate an existing pond and previously constructed fence that runs along said pond. The owner previously attempted to file for an exchange of parcels between adjoining landowners but is unable to do so as the existing lots do not comply with all standards of the A-5 District. Therefore, the only path forward to complete the lot line adjustment is to apply for a CSM and accompanying subdivision waiver for lots not complying with the A-5 standards. The A-5 district requires a minimum average lot width of 300'. Lot 1 owned by Allen Shook presently has a minimum average lot width of ~175' and Lot 2 owned by Sharon Renner presently has a minimum average lot width of ~316'. The lots combined have under the required 600' to comply with the ordinance requirements for two lots.



Proposed Lot 1 will be 6.2 acres and an approximate average lot width of 230' and proposed lot 2 will be 7.54 acres and an approximate average lot width of 258'. Although the proposed lots do not meet the minimum average lot width, it does alleviate an existing non-conformity with physical improvements across the existing lot line and allows each owner said improvements to exist within their own lot. The combined lots are also presently nonconforming when considered together as they do not have 600' of combined lot width, therefore approval of the CSM and subsequent waiver would not result in further non-conformity as the substandard total combined widths are only being distributed differently between lots. Staff would note that a potential consideration when evaluating the waiver is taking one conforming parcel and one nonconforming parcel and creating two nonconforming parcels. However, in this situation as no new lots are being created the overall impact on the area would be minimal as other nonconforming lots exist along Hwy C and approval of the CSM would assist the property owners in rectifying a separate nonconforming issue making the overall lot line move the benefit for the two parcels.

This submittal is a Certified Survey Map, which gives the Town Plan Commission 75 days and the Town Board 90 days to take action. The Certified Survey Map was filed with the Town of Genesee on September 19, 2026, giving the Town Plan Commission until July 4, 2026, and the Town Board until October 4, 2026, to take action, unless the owner grants an extension in writing.

STAFF RECOMMENDATION:

In performing a detailed review of the CSM (Dated May 8, 2026), the Town Planner has found the following items must be complied with, added to the map, modified or waived by the Town of Genesee Plan Commission and Town Board and are **deemed conditions that must be satisfied in order to comply with the Town's Land Division Ordinance**:

- 1) Section 375-23(W): Additional information as requested by the Town Plan Commission or Governing Body.
- 2) Subject to the Owner satisfying all comments, conditions and concerns of the Town Engineer, the Town Planner and all reviewing, objecting and approving bodies, including but not limited to the Wisconsin State Statute's per Chapter 236; Comm. 85, Wisconsin Administrative Code; and the Village of Wales in regard to the CSM, prior to the Town signing the final CSM.
- 3) Waiver approved by the Town of Genesee Plan Commission and Town Board for approval of the A-5 lot with less than 300' average lot width.
- 4) Any and all waivers reviewed and approved by the Town Plan Commission and Town Board shall be noted on the final CSM. The Town Planner shall approve the language of the notes.
- 5) Waukesha County shall review, approve and sign the CSM prior to the Town of Genesee signing the final CSM. All Conditions imposed by Waukesha County shall be incorporated herein.
- 6) The Town Planner shall review the final CSM prior to the Town Officials signing the final CSM.
- 7) Subject to, prior to the Town signing the final CSM, all other required signatures must be inscribed on the final CSM.
- 8) Subject to the Owner satisfying all of the aforementioned conditions within one (1) year of the Town Board granting conditional final CSM approval.
- 9) Professional fees. Petitioner shall, on demand, reimburse the Town for all costs and expenses of any type that the Town incurs in connection with this development, including the cost of professional services incurred by the Town (including engineering, legal, planning and other consulting fees) for the review and preparation of required documents or attendance at meetings or other related professional services for this application, as well as to enforce the conditions in this conditional approval due to a violation of these conditions.
- 10) Payment of Charges. Any unpaid bills owed to the Town by the subject property owner or his or her tenants, operators or occupants, for reimbursement of professional fees (as described above); or for personal property taxes; or for real property taxes; or for licenses, permit fees or any other fees owed to the Town; shall be placed upon the tax roll for the subject property if not paid within thirty (30) days of the billing by the Town, pursuant to Section 66.0627, Wisconsin Statutes. Such unpaid bills also constitute a breach of the requirements of this conditional approval that is subject to all remedies available to the Town, including possible cause for termination of the conditional approval.
- 11) Section 375-44: **Duplicate CSM to be Filed; An identical reproducible copy (on stable drafting film at least 4 mils thick) along with the recording data shall be placed on file with**

the Town Clerk. This can take place as a another original CSM or a mylar copy of the original CSM. Signatures shall be placed on both copies of the CSM.

EXHIBIT:

- A. GIS Location Map
- B. Application/Submittal

BEING A PART OF THE SW. 1/4 OF THE NW. 1/4 OF SECTION 7, T.6N., R.18E., TOWN OF GENESEE,
WAUKESHA COUNTY, WISCONSIN

119 COOLIDGE AVE., SUITE 100
WAUKESHA, WI 53186
(414) 719-2769
landmark-engineering@live.com

SURVEYOR:
MARK D. AUGUSTINE, PLS

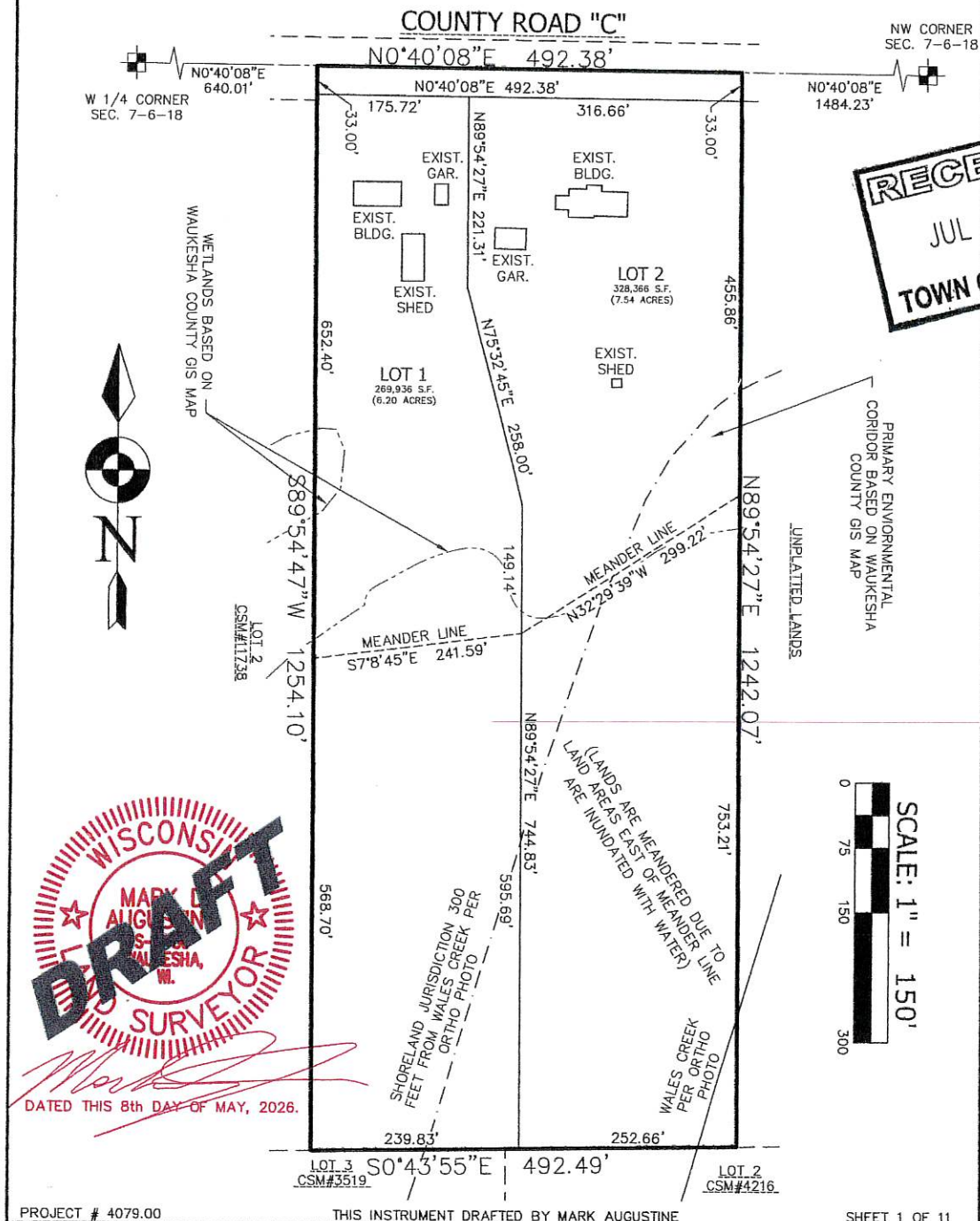
SURVEY FOR:
ALLEN R SHOOK REVOCABLE TRUST
& SHARON L. RENNER

PROPERTY:
W339S2576 COUNTY ROAD C &
W339S2546 COUNTY ROAD C
OCONOMOWOC, WI 53066

OVERALL:
SEE PAGES 2-7 FOR
ADDITIONAL DETAILS

LEGEND

- 
 -- CONC. MON. W/ BRASS CAP FND.
- 
 - 1" IRON PIPE FOUND
(UNLESS OTHERWISE STATED)
- 
 - 3/4" DIA. REBAR SET, 18" LONG,
WT. = 1.13 LBS./LIN. FT.



CERTIFIED SURVEY MAP NO. _____

BEING A PART OF THE SW. 1/4 OF THE NW. 1/4 OF SECTION 7, T.6N., R.18E., TOWN OF GENESEE, WAUKESHA COUNTY, WISCONSIN

LAND MARK ENGINEERING SCIENCES, INC.

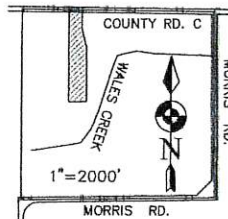
119 COOLIDGE AVE., SUITE 100
WAUKESHA, WI 53186
(414) 719-2769
landmark-engineering@live.com

SURVEYOR:
MARK AUGUSTINE, PLS

SURVEY FOR:
ALLEN R SHOOK REVOCABLE
TRUST

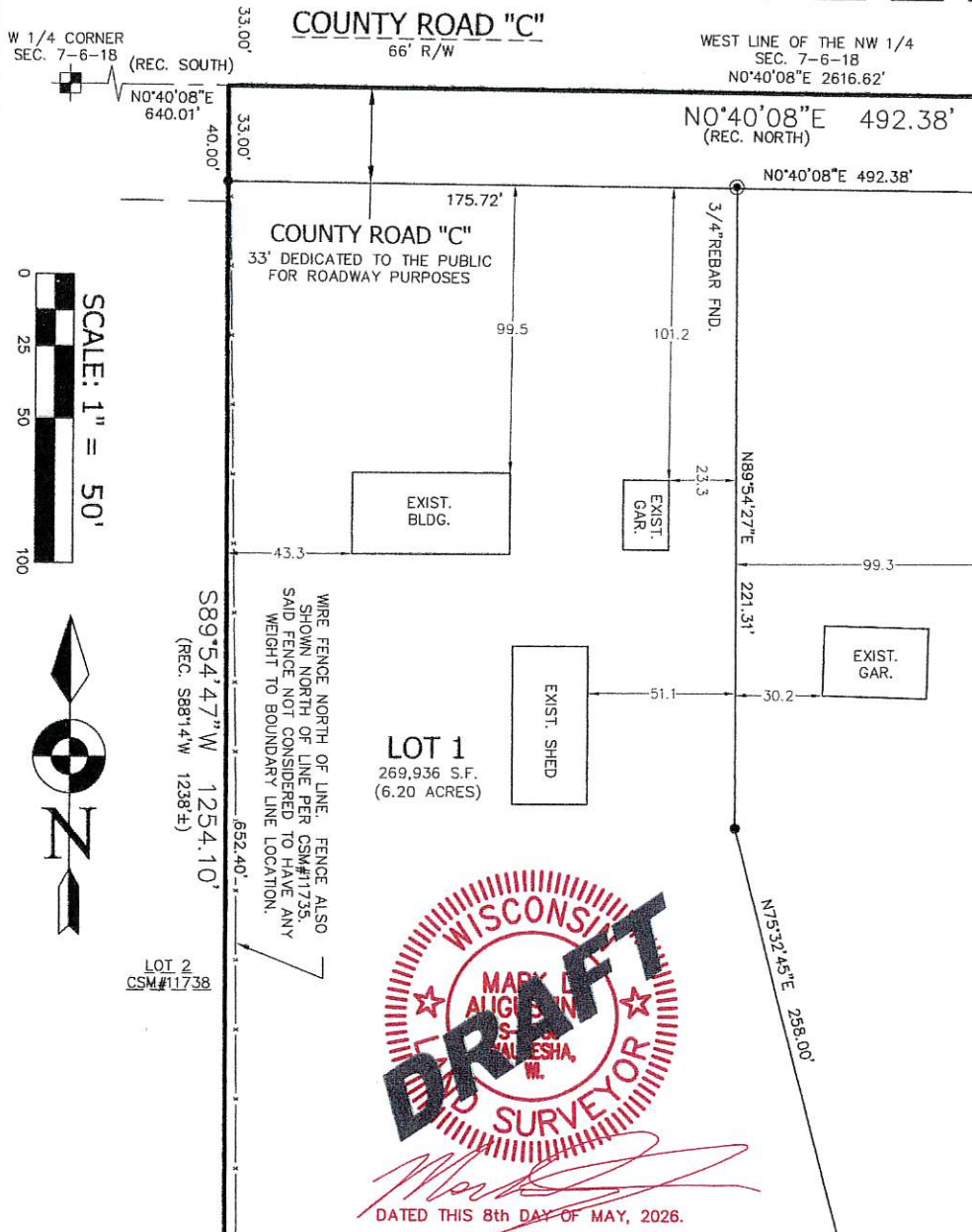
PROPERTY:
W339S2576 COUNTY ROAD C
OCONOMOWOC, WI 53066

LOCATION MAP NW. 1/4 SEC. 7-T6N-R18E



LEGEND

- CONC. MON. W/ BRASS CAP FND.
- 1" IRON PIPE FOUND (UNLESS OTHERWISE STATED)
- 3/4" DIA. REBAR SET, 18" LONG, WT. = 1.13 LBS./LIN. FT.

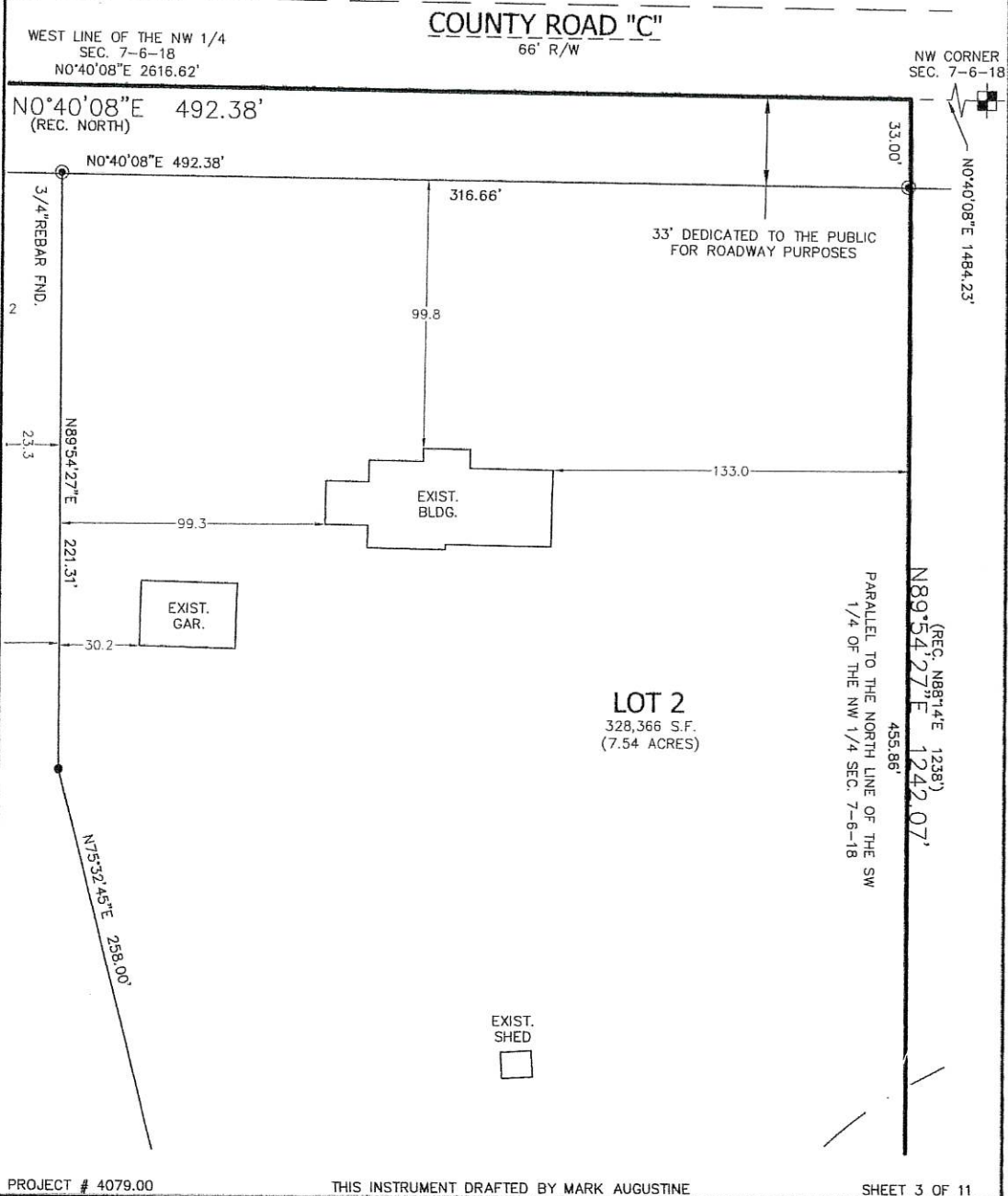


CERTIFIED SURVEY MAP NO. _____

BEING A PART OF THE SW. 1/4 OF THE NW. 1/4 OF SECTION 7, T.6N., R.18E., TOWN OF GENESEE,
WAUKESHA COUNTY, WISCONSIN

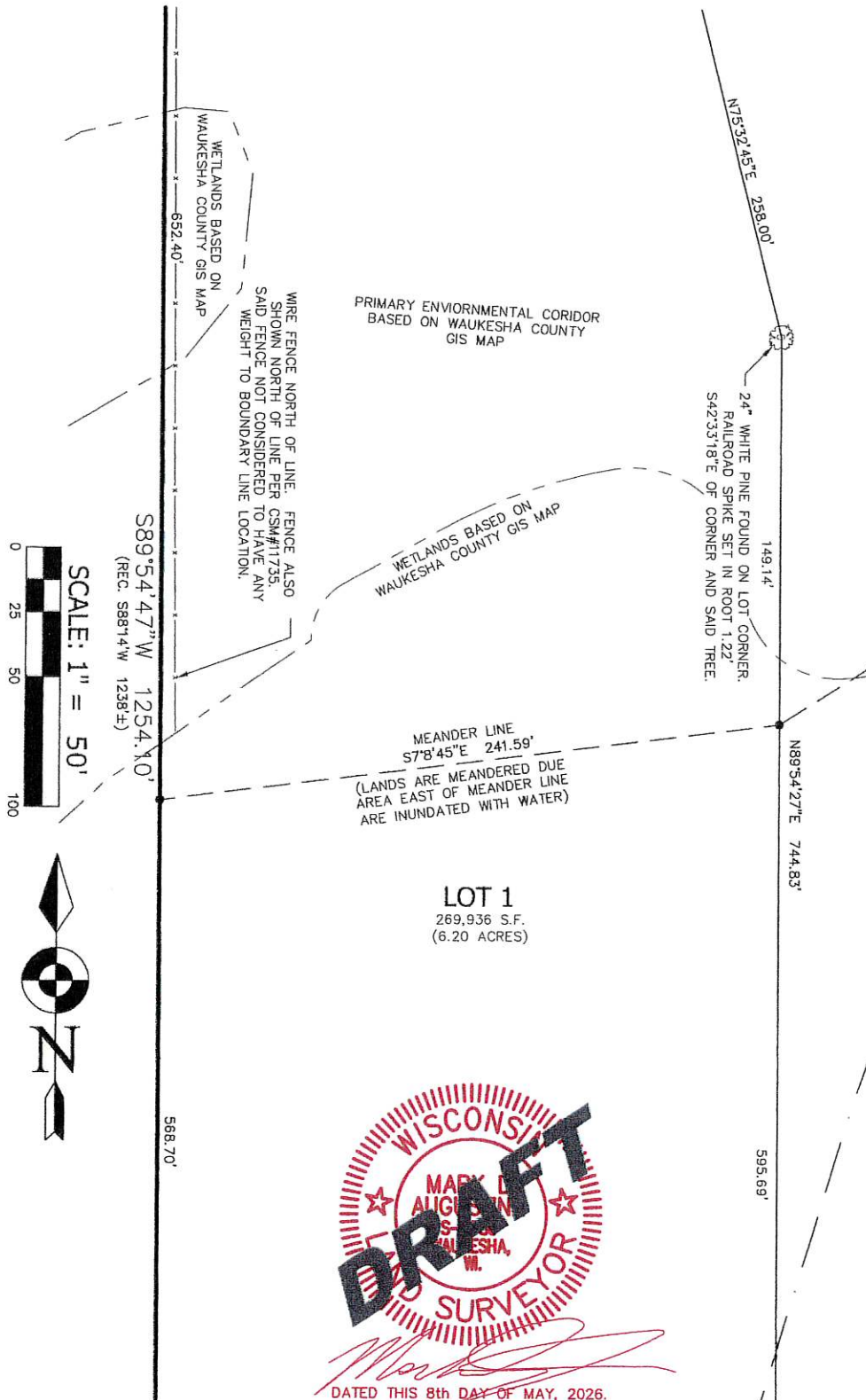


DATED THIS 8th DAY OF MAY, 2026.

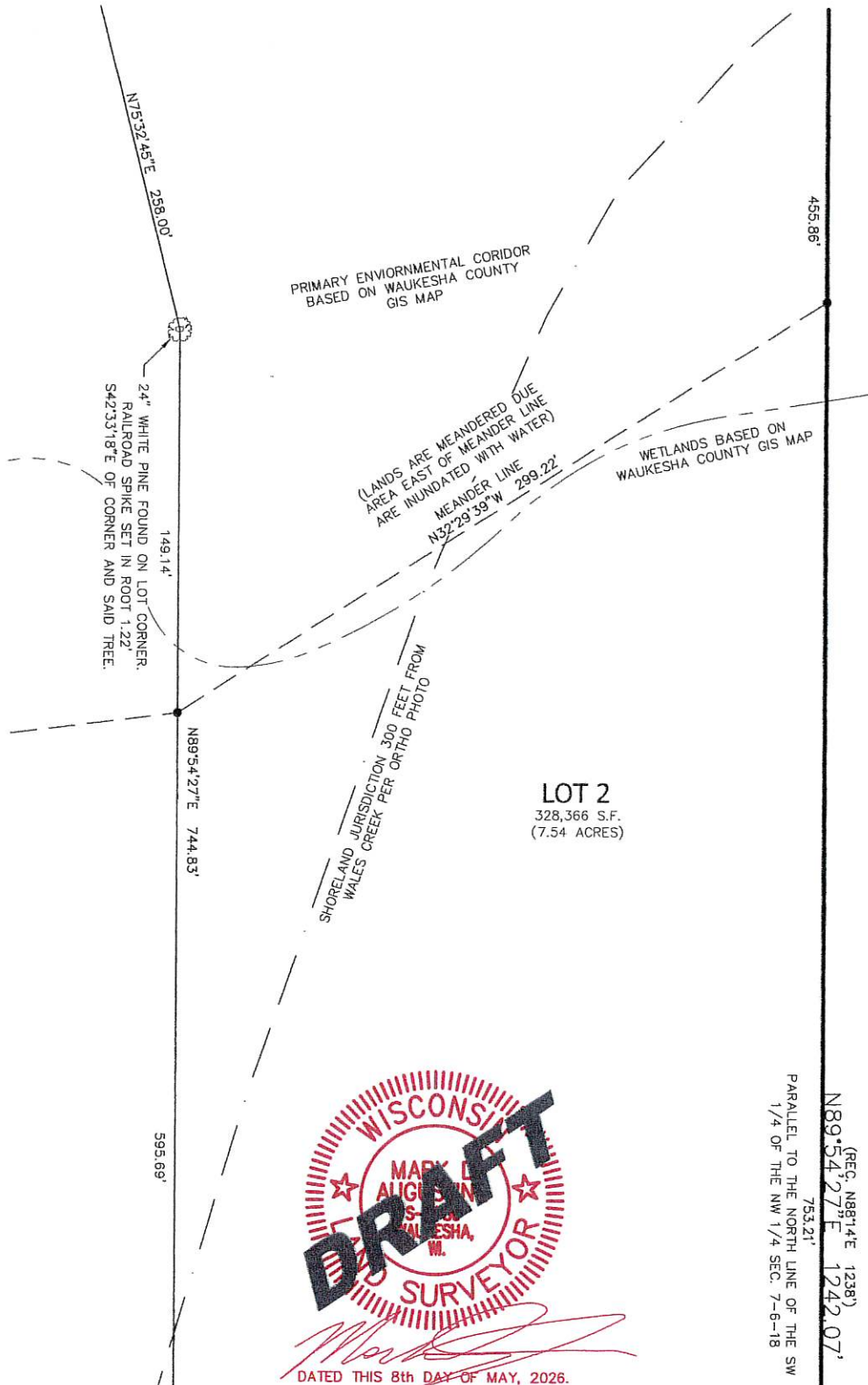


CERTIFIED SURVEY MAP NO. _____

BEING A PART OF THE SW. 1/4 OF THE NW. 1/4 OF SECTION 7, T.6N., R.18E., TOWN OF GENESEE,
WAUKESHA COUNTY, WISCONSIN



CERTIFIED SURVEY MAP NO. _____



CERTIFIED SURVEY MAP NO. _____

BEING A PART OF THE SW. 1/4 OF THE NW. 1/4 OF SECTION 7, T.6N., R.18E., TOWN OF GENESEE,
WAUKESHA COUNTY, WISCONSIN



LOT 1
269,936 S.F.
(6.20 ACRES)

SHORELAND JURISDICTION 300 FEET FROM
WALES CREEK PER ORTHO PHOTO

239.83'

EAST LINE OF THE WEST 1/2 OF THE NW 1/4 SEC.
7-6-18 PER CSM#3519

S0°43'55"E | 492.49'

LOT 3
CSM#3519

LOT 2
CSM#4216

CERTIFIED SURVEY MAP NO. _____

BEING A PART OF THE SW. 1/4 OF THE NW. 1/4 OF SECTION 7, T.6N., R.18E., TOWN OF GENESEE,
WAUKESHA COUNTY, WISCONSIN



(REG. N8814E 1238')
N89°54'27"E 1242.07'
753.21'
PARALLEL TO THE NORTH LINE OF THE SW
1/4 OF THE NW 1/4 SEC. 7-6-18

595.69'

SHORELAND JURISDICTION 300 FEET FROM
WALES CREEK PER ORTHO PHOTO

LOT 2
328,366 S.F.
(7.54 ACRES)

WALES CREEK PER ORTHO PHOTO

252.66'

EC. S0°43'55"E | 492.49'

LOT 3
CSM#3519

LOT 2
CSM#4216

CERTIFIED SURVEY MAP NO. _____

BEING A PART OF THE SW. 1/4 OF THE NW. 1/4 OF SECTION 7, T.6N., R.18E., TOWN OF GENESEE,
WAUKESHA COUNTY, WISCONSIN

NOTES:

1. EASEMENTS, IF ANY, ARE NOT SHOWN.
2. THE SURVEYOR TAKES NO RESPONSIBILITY FOR ANY UNDERGROUND STRUCTURES OR BURIED MATERIALS SUCH AS FOUNDATIONS, WELLS, SEPTIC, HOLDING TANKS, UTILITIES, HAZARDOUS MATERIALS, OR ANY OTHER ITEMS OF WHICH NO EVIDENCE CAN BE FOUND ON THE SURFACE BY A VISUAL INSPECTION.
3. THE FIELD WORK WAS COMPLETED ON DEC. 11, 2024, FEB. 28, 2025, AND MAY 22, 2026.
4. BEARINGS ARE REFERENCED TO THE WEST LINE OF THE NW 1/4 OF SECTION 7-6-18 AS S00°40'08"W.

SURVEYOR'S CERTIFICATE:

I, MARK AUGUSTINE, Professional Land Surveyor hereby certify;

That I have surveyed, divided and mapped all that being a part of the SW. 1/4 of the NW. 1/4 of Section 7, T.6N., R.18E., Town of Genesee, Waukesha County, Wisconsin, more fully described as follows:

Commencing at the West 1/4 Corner of said Section 7; thence N0°40'08"E, along the west line of the NW 1/4 of said Section, 640.01 feet to the northwest corner of C.S.M. #11738 and the point of beginning of hereinafter described lands; thence continuing thence N0°40'08"E, 492.38 feet; thence N89°54'27"E, parallel to the north line of the SW 1/4 of the NW 1/4 of said section, 1242.07 feet; thence S0°43'55"E, along the east line of the west 1/2 of the NW 1/4 of said Section per C.S.M. #3519, 492.49 feet; thence S89°54'47"W, along the northerly line of C.S.M. #11738, 1254.10 to the point of beginning. Said lands containing 614,551 S.F. (14.73 Acres).

That I have made such survey, land division and Certified Survey Map by the direction of ALLEN R SHOOK REVOCABLE TRUST & SHARON L. RENNER, owners of said lands.

That such survey is a correct representation of all the exterior boundaries of the lands surveyed and the division thereof made.

That I have fully complied with the provisions of Chapter 236 of the Wisconsin State Statutes and the subdivision regulations of the Waukesha County and Town of Genesee in surveying, dividing and mapping the same.

Dated this 8th day of MAY, 2026.


MARK AUGUSTINE, PLS S-2780




DATED THIS 8th DAY OF MAY, 2026.

CERTIFIED SURVEY MAP NO. _____

BEING A PART OF THE SW. 1/4 OF THE NW. 1/4 OF SECTION 7, T.6N., R.18E., TOWN OF GENESEE,
WAUKESHA COUNTY, WISCONSIN

OWNER'S CERTIFICATE OF DEDICATION:

ALLEN R SHOOK REVOCABLE TRUST a trust duly organized and existing under and by virtue of the laws of the State of Wisconsin, as owner, does hereby certify that said trust caused the land described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented on this Certified Survey Map.

ALLEN R SHOOK REVOCABLE TRUST does further certify that this Certified Survey Map is required by S236.10 or S236.12 to be submitted to the following for approval or objection:

- 1) Waukesha County
- 2) Town of Genesee

IN WITNESS WHEREOF, said ALLEN R SHOOK REVOCABLE TRUST, has caused these presents to be signed by ALLEN R SHOOK, its Member, at _____, Wisconsin, on this _____ day of _____

In Presence of:

ALLEN R SHOOK, its Member

STATE OF WISCONSIN)

_____ COUNTY) SS

Personally came before me this _____ day of _____, 20_____, the above named ALLEN R SHOOK, its Member, of the above named trust, to me known to be such Member of said trust, and acknowledged that they executed the foregoing instrument as such officers as the deed of said trust, by its authority.

Notary Public

_____ County, Wisconsin

My Commission Expires _____

OWNER'S CERTIFICATE OF DEDICATION:

As owner, I hereby certify that I caused that land described on this plat to be surveyed, divided, mapped and dedicated as represented on the Certified Survey Map. I also certify that this Certified Survey Map is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection:

- 1) Waukesha County
- 2) Town of Genesee

WITNESS the hand and seal of said owner this _____ day of _____.

In Presence of:

SHARON L. RENNER

STATE OF WISCONSIN)

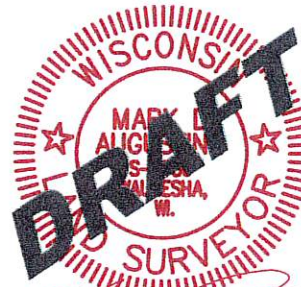
_____ COUNTY) SS

Personally came before me this _____ day of _____, 20_____, the above named SHARON L. RENNER to me known to be the same person who executed the foregoing instrument and acknowledged the same.

Notary Public

_____ County, Wisconsin

My Commission Expires _____



DATED THIS 8th DAY OF MAY, 2026.

CERTIFIED SURVEY MAP NO. _____

BEING A PART OF THE SW. 1/4 OF THE NW. 1/4 OF SECTION 7, T.6N., R.18E., TOWN OF GENESEE,
WAUKESHA COUNTY, WISCONSIN

CONSENT OF CORPORATE MORTGAGEE:

_____, a corporation duly organized and existing under and
by virtue of the laws of the State of Wisconsin, mortgagee of the above described land, does hereby
consent to the surveying, dividing, mapping and dedication of the land described on this Certified Survey
Map, and does hereby consent to the above certificate of ALLEN R SHOOK REVOCABLE TRUST, Owner.

IN WITNESS WHEREOF, said _____ has caused
these presents to be signed by _____, its _____, and
countersigned by _____, its _____ at
_____, Wisconsin, and its corporate seal to be hereunto affixed this
_____ day of _____, 20 _____.

In presence of:

STATE OF WISCONSIN)

_____ COUNTY) SS)

Personally came before me this _____ day of
_____, 20 _____, the above named
_____, and _____
_____ of the above named corporation, to me known to be the persons who executed the
foregoing instrument, and to me known to be such _____ and _____ of said
corporation, and acknowledged that they executed the foregoing instrument as such officers as the deed of
said corporation, by its authority.

Notary Public

_____ County, Wisconsin

My Commission Expires _____

WAUKESHA COUNTY DEPARTMENT OF PARKS AND LAND USE APPROVAL:

Resolved that the Certified Survey Map, in the TOWN OF GENESEE, Wisconsin, which has been filed for
approval, be and hereby is approved as required by Chapter 236 of the Wisconsin State Statutes.

Date: _____

Signed: _____

Dale R. Shaver, Director



DATED THIS 8th DAY OF MAY, 2026.

CERTIFIED SURVEY MAP NO. _____

BEING A PART OF THE SW. 1/4 OF THE NW. 1/4 OF SECTION 7, T.6N., R.18E., TOWN OF GENESEE,
WAUKESHA COUNTY, WISCONSIN

VILLAGE BOARD EXTRA-TERRITORIAL APPROVAL:

Resolved that the Certified Survey Map, in the Village of Wales, is hereby approved by the Village Board.
All conditions have been met as of the _____ day of _____, 20____.

Date: _____ Signed _____
John Meyer, Village President

I hereby certify that the foregoing is true and correct copy of a resolution adopted by the Village Board of the Village of Wales.

Date: _____ Signed _____
Gail Tamez, Village Clerk

PLAN COMMISSION EXTRA-TERRITORIAL APPROVAL:

APPROVED, that the Certified Survey Map, in the Village of Wales, is hereby approved by the Plan Commission.
Approved as of the _____ day of _____, 20____.

Date: _____ Signed _____
Amy Barrows, Chairperson

I hereby certify that the foregoing is true and correct copy of a resolution adopted by the Plan Commission of the Village of Wales.

Date: _____ Signed _____
Gail Tamez, Village Clerk

TOWN OF GENESEE TOWN BOARD APPROVAL CERTIFICATE:

Resolved that the Certified Survey Map, in the Town of GENESEE, is hereby approved by the Town Board.
All conditions have been met as of the _____ day of _____, 20____.

Date: _____ Signed _____
Terry Tesch, Chairman

I hereby certify that the foregoing is true and correct copy of a resolution adopted by the Town Board of the Town of GENESEE.

Date: _____ Signed _____
Meri Majeskie, Clerk

TOWN OF GENESEE PLAN COMMISSION APPROVAL CERTIFICATE:

APPROVED, that the Certified Survey Map, in the Town of GENESEE, is hereby approved by the Plan Commission.
Approved as of the _____ day of _____, 20____.

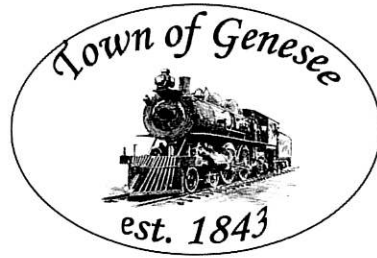
Date: _____ Signed _____
Terry Tesch, Chairman

I hereby certify that the foregoing is true and correct copy of a resolution adopted by the Plan Commission of the Town of GENESEE.

Date: _____ Signed _____
Meri Majeskie, Clerk



DATED THIS 8th DAY OF MAY, 2026.



DPW Report August 2026

Submitted by Jeff Gryzkewicz

Road Patching & Road Work:

This month the crews were able to get back on the road system, specifically Morris Rd to apply some additional road patches just South of Sutton Ridge Ct. 4 areas were milled and repaved totaling 19.09 tons used. Other areas of the town received pot hole patching as well where 1.55 ton of material was applied. We will continue to apply road patches into September while asphalt plants are still operational. Roads of interest for this will be primarily collector roads.

Brush Work & Tree Work:

Crews continue to brush overgrown areas of the road system. Most recently a request was made by Genesee aggregate staffing to remove some foliage hindering the view from oncoming traffic while exiting the gravel pit. Both sides of the entrance were brushed back by means of mini excavator flail attachment. Crews also brushed back Grush Rd from County Road ZZ to Rail tracks. This work totaled approx. 1000 sq of right a way for the 4 areas Brushed back.

Grush RD Brush Back Approx 6-8 ft from roadside



Roads GE & GG were also included in last months brushing. This totaled approx. 1.1 miles of Right A Way. Note that not all of the roadside required complete brushing but many areas on the North West end towards Ottawa had become overgrown. Crews also mowed ditches of this stretch of road as well, as foliage had grown high in just a few short weeks.

As low overhanging tree limbs continue to be a primary request of resident's crews were dispatched to the following roads as well for tree trimming. Typically, these trees and/or brush are cutback only, but when large clusters of buckthorn is found within these areas crews will completely cut down to remove from the roadside.

- Connermara DR
- Saddleback Dr
- Point Dr

Parks & Rec:

As the baseball season winds down, parks have put their attention on the soccer fields with respects to re-stripping all fields at Sunset Park. These past two recent seasons the crews decided to forgo any painting of lines in the soccer off season to reduce usage of painting materials with the exception of corners and intersection lines. This reduced material usage and labor throughout the seasons and wear on our painting systems.

August this season was much wetter then normal as crews needed to increase back to Weekly mowing of all properties. Mowers where also brought in for inspections, PM'S, and blade sharpening. Fulltime staff also has assisted in mowing operations, as part-time staffing starts to taper off as school is now back in session going into September. Crews also applied weed control application 4 of 5 to all town properties as well.

We also wrapped up our final project of 2026 Park restorations in August as well. This building was originally outfitted with wood siding that was slowly failing. It now has been upgraded to steel siding to last well into the future. As we move into September our Crew will reinstall updated lighting, Outlets, and old downspouts. We should consider the roof next to finalize this buildings updates for 2027 or 2028 pending funding availability.

BEFORE



AFTER





Change Order 26113-4

Issue Date August 27, 2026

Expires September 11, 2026

PREPARED BY

Jen Wilson

Oak Ridge Contracting Inc.

(262) 594-7001

info@oakridgecontracting.com

W355S8890 Godfrey Ln, Eagle, WI 53119, USA

PREPARED FOR

Jeff Gryzkewicz

Jeff Gryzkewicz

(262) 327-7120

dpw@towngenesee.wi.gov

S30W28452 Sunset Dr, Waukesha, WI 53189, USA

CHANGE ORDER DETAILS

S30W28452 Sunset Drive

S30W28452 Sunset Dr, Waukesha, WI 53189, USA

CHANGE ORDER

Project: S30W28452 Sunset Dr, Waukesha, WI 53189, USA

Date: 8.27.26

Change Order No: 1

This Change Order will constitute part of the Agreement between the undersigned ("Client," whether one or more) and Oak Ridge Contracting Inc. ("Contractor"):

Description of change(s):

- 8 Pcs rake and corner
- Remove the existing painted rake and corner and dispose of
- Remove the existing rake and corner clips
- Install new emerald green rake and corner trims
- Install butyl tape at rake and corner roof seam
- Install new emerald green zip screws

Change(s) will be calculated as follows:

☐ Fixed sum of \$2,673.45.

-Rake and Corner 8 @ 16': \$933.20

-Butyl tape 4 @ 45': \$47.38

-Emerald zip screws, 2 lbs: \$42.87

-Labor: \$1650.00

All remaining terms and conditions of the Agreement between Client and Contractor will remain in full force and effect.

By signing this Change Order, Client represents and warrants that Client has read and approved the entire Change Order and any attached documents.

CONTRACTOR: Oak Ridge Contracting

CLIENT: Town of Genesee

DESCRIPTION	TOTAL
Change Order 1	\$2,673.45
TOTAL	\$2,673.45

The above specifications, costs, and terms are hereby accepted.

JEFF GRYZKEWICZ

DATE



P.O. BOX 329
WHITEWATER, WI 53190
262-473-4700 • Fax: 262-473-6775
www.johnsdisposal.com
email: office@johnsdisposal.com

DISPOSAL SERVICE, INC.

August 11, 2026

The Town of Genesee
Attn: Meri Majeskie – Clerk
PO Box 242
Genesee Depot, WI 53127

Re: 2027 Rates

Dear Meri & Town Board,

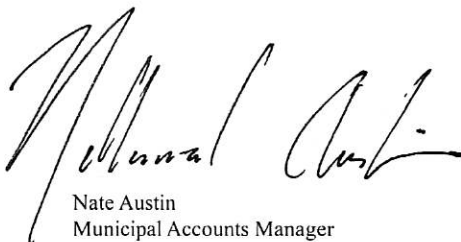
As a family-owned company, Johns Disposal is truly grateful for the trust and continued partnership of the communities we serve. We remain committed to providing reliable, responsive service and the level of care and professionalism residents and municipal leaders deserve.

We are requesting a 3.5% cost-of-living increase for 2026 as outlined in the table below:

SERVICE	2026	2027	\$ INCREASE
GARBAGE	\$15.08	\$15.61	\$0.53
RECYCLE	\$7.54	\$7.80	\$0.26
BULK	<i>Included</i>	<i>Included</i>	<i>n/a</i>
YARD WASTE DROP-OFF	<i>Included</i>	<i>Included</i>	<i>n/a</i>
TOTAL	\$22.62	\$23.41	\$0.79 3.5%

If you have any questions or would like to schedule a meeting, please do not hesitate to call me directly at 262-473-4700 ext. 224.

Sincerely,



Nate Austin
Municipal Accounts Manager

PRINTED ON RECYCLED PAPER

Residential • Commercial • Industrial • Recycling • Refuse Disposal

RESOLUTION 26-1R
RESOLUTION TO ADOPT THE CHARGES AND FEE SCHEDULE

BE IT RESOLVED BY THE Town Board of the Town of Genesee, Waukesha County, Wisconsin that certain fees described by ordinances of the Town of Genesee are hereby established in the amount described herein.

Charges and Fees

Town Hall

Hall rental	\$150.00
Security deposit	\$150.00

Dogs

Dog license	\$12.00 spayed/neutered \$17.00 male/female \$5.00 late fee – after March 31 st
Hobby kennel	\$40.00 plus license fees - PUBLIC HEARING Required
Commercial kennel	Per State Statute

Liquor licenses

Operator's permits/Background check (all licenses)	\$45.00 One year
Provisional	\$5.00 max 60 days + \$7.00 background check fee
Temporary (nonprofit only)	\$5.00 1 to 14 days + \$7.00 background check fee
Cigarette license	\$35.00
Class "A" Beer	\$32.00
Class "A" liquor	\$355.00
Class "B" Beer	\$100.00
Class "B" Liquor	\$355.00
"Class C" wine	\$100.00
Picnic and wine	\$10.00 per day
Publication fee	\$25.00 must be paid at submittal

Certified Surveys & subdivision

Preliminary plats and CSM

Clerical fees	\$200.00 CSM \$300.00 plat
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Professional Fees

Planner	\$148.00 per hour
Zoning and Plan of Operation	See fee schedule attached
Attorney	Time & expense
Engineer	Time & expense
Final submittals – Plats Clerical Fee	\$200.00

Public site fees	\$1,551.93 per single family dwelling unit \$1,015.08 per multi-family dwelling unit \$772.78 studio/1 bedroom
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Professional fees	as above
Re-submittals (Plats & CSM)	\$200.00
Occupancy bond	\$2,000.00
Commercial bond	\$5,000.00
Road, Ditch, Culvert and Driveway bond	\$2,500.00
Culvert application	\$125.00
Cul de sac length	\$75.00 special exception
911/House numbers	\$115.00 sign/post/installation
Road Opening/Utility request	See ordinance 500-37

Holding Tank Permits

Residential	\$250.00
Business – Holding tank	\$0.25 per gallon
Grease tank	\$0.45 per gallon

Solicitor/Peddlers Permit

\$100.00 includes background check

Miscellaneous

Copies – black/white	\$0.10 per copy
Color	\$0.25 per copy
Special Assessment letters	\$30.00
Town road maps	\$2.00
Land Division & development Ordinance	\$0.25 per page
Faxed copies	\$2.00 first page
	\$1.00 add 'l pages
Returned checks	\$35.00

Park and Recreation Fees

Shelter house

Resident – No kitchen	\$70.00
Non-resident – No kitchen	\$90.00
Resident – with kitchen	\$100.00
Non-resident – with kitchen	\$140.00
Security Deposit with all rentals	\$250.00

Youth Sports

Soccer	\$90.00 per child
Baseball	\$70.00 per child
T-Ball	\$50.00 per child
	\$20.00 late sign-up
Adult leagues	\$100.00 per team

Field Rentals

Field preparation – all games	\$30.00 soccer
	\$50.00 softball
	\$75.00 hardball

Practice time –	\$25.00 per hour/2-hour minimum
Games	\$25.00 per hour/ 2- hour minimum plus prep

Hard ball score board controller deposit

\$300.00 Deposit for long term field rental
For long term use only

Tournaments:

(Portable toilets will be ordered by the Town and the cost of those will be billed to the renter as a separate fee)

Town Park Tournament

	<u>Fee</u>
Park Staff, 2 fields, field set-up each day, fresh up once/day, dumpsters, park shelter, extra staff and Turface Quick Dry	\$2,600.00
Refundable Bond	<u>\$1,500.00</u>
	<u>\$4,100.00</u>
Adding on 3 rd Field (Big Diamond)	Fee to be determined by Recreation Director

Sunset Park Tournament

Park Staff, 4 fields, field set-up each day, fresh up once/day, dumpsters, park shelter, extra staff and Turface Quick Dry	\$5,200.00
Refundable Bond	<u>\$1,500.00</u>
	<u>\$6,700.00</u>

Building permits (electric, HVAC, plumbing, building) See permit fee schedule attached

Planning and Zoning Permit Fees - See permit fee schedule attached

This Resolution shall take effect February 10th, 2026 upon posting as provided by law.

Dated this 9th Day of February, 2026.

ATTEST:

TOWN OF GENESEE


Meri Majeskie Clerk Treasurer


Terry Tesch Chairman

PLANNING AND ZONING PERMIT FEES

Permit Types	2026 Fees	
Accessory Buildings	\$ 100.00	
Accessory Structures, Decks, Patios, Pools	\$ 75.00	
Board of Appeals	\$ 300.00	*Plus Professional Fees
Conditional Uses with Plan of Operation	\$ 300.00	*Plus Professional Fees
Conditional Uses without Plan of Operation	\$ 300.00	*Plus Professional Fees
Multi-Family Zoning Permit	\$ 100.00	*Plus Professional Fees
Multi-Family/Condo's Conditional Use	\$ 125.00	*Plus Professional Fees
Multi-Family/Condo's - \$25.00 per unit fee	\$ 25.00	
New Single-Family Residences	\$ 400.00	
New Industrial & Commercial Buildings/Cell Towers	\$ 450.00	*Plus Professional Fees
Town Plan Commission Authorization or Approval	\$ 150.00	
Planned Unit Development Conditional Use	\$ 125.00	*Plus Professional Fees
Planned Unit Development - \$25.00 per unit feet	\$ 25.00	
Quarry, Clean Fill Sites	\$ 125.00	*Plus Professional Fees
Remodeling and/or Addition	\$ 250.00	
Site Plan/Plan of Operation	\$ 150.00	*Plus Professional Fees
Site Plan/Plan of Operation – New Operator or Owner	\$ 75.00	*Plus Professional Fees
Site Plan/Plan of Operation – New Sign	\$ 75.00	*Plus Professional Fees
Site Plan/Plan of Operation Amend (existing business)	\$ 100.00	*Plus Professional Fees
Comprehensive Land Use Plan Amendment	\$ 300.00	*Plus Professional Fees
Zoning Code Amendment	\$ 300.00	*Plus Professional Fees
Application Fees for “After the Fact” permits	Triple Fee	
Public Hearing – Solar	\$ 300.00	*Plus Professional Fees
Special Meeting Fees	\$ 600.00	*Plus Professional Fees
Zoning Verification Letters	\$ 75.00	Residential
Zoning Verification Letters	\$ 150.00	Commercial

*Plus Professional Fees – All professional fees (Planner, Attorney, Engineer, Etc.) will be billed at their hourly rate.

*If you need to go to Plan Commission, more than two accessory buildings, over 1600 sq. ft., there is an additional \$75.00 Special Exceptions fee.

**Town of Genesee
Building Permit Fee Schedule
Effective 1-1-2023**

A. Residential 1 & 2 Family

1. New Structure	\$0.35 per sq. ft. (all areas, all levels) * \$150 minimum
2. Erosion Control	New Construction \$200 Addition / Remodel \$100
3. Addition / Remodel	\$10.00 per thousand of project value ** \$150 minimum
4. Accessory Structure <200 Square feet	\$0.30 per sq. ft. (all areas, all levels) * \$100 \$150 minimum
5. Pools	Above Ground \$150 In- Ground \$225
6 Raze Permit	\$150
7. Other	\$150 minimum
8. State Seal	\$40
9. Occupancy permit per unit	\$75
10. Plan Review	
a. New Home	\$230
b. Addition / Remodel	\$100

*Square foot calculations shall include all areas, all levels

**Value of the project shall include the total cost of everything, start to finish, including
mechanicals

B. Agricultural Buildings (unheated)

1. New Structure	\$0.20 sq. ft.*
2. Addition / Remodel	\$9.00 per thousand of project value **

*Square foot calculations shall include all areas, all levels

**Value of the project shall include the total cost of everything, start to finish, including
mechanicals

C. Commercial

1. New Structure

a. Assembly: Group A	\$0.38 sq. ft.*
b. Business: Group B	\$0.38 sq. ft.*
c. Educational: Group E	\$0.38 sq. ft.*
d. Factory & Industrial: Group F	\$0.33 sq. ft.*
(Office areas to follow fees in Group B)	
e. High Hazard: Group H	\$0.40 sq. ft.*
f. Institutional: Group I	\$0.40 sq. ft.*
g. Mercantile: Group M	\$0.38 sq. ft.*
h. Residential: Group R	\$0.38 sq. ft.*
i. Storage: Group S	\$0.33 sq. ft.*
j. Utility and Misc.: Group U	\$0.33 sq. ft.*
k. Build Out: see above new structure fees in a-j	

2. Addition / Remodel \$13.00 per thousand of project value **

3. Occupancy, Temporary Occupancy, Change of Use per unit

- a. \$150 for space < 2000 sq. ft.
- b. \$200 for space > 2000 sq. ft.

4. Commercial Early Start \$400

5. Raze Permit \$225

6. Other \$300 minimum

*Square foot calculations shall include all areas, all levels

**Value of the project shall include the total cost of everything, start to finish, including mechanicals

D. Miscellaneous

- | | |
|---|--|
| 1. Minimum permit fee: | Residential and Agricultural \$150
Commercial \$300 |
| 2. Re-inspection fee | \$125 |
| 3. Failure to call for an inspection | \$125 |
| 4. Triple Fee due if work is started prior to permit issuance | |
| 5. Special Inspections | \$150 first hour, \$100 per hour after
1 hour minimum |
| 6. All permit fees are non-refundable | |

Town of Genesee

S43W31391 HWY 83
Genesee Depot, WI 53127
Mailing address: P O Box 242
Genesee Depot, WI 53127

For inspections call:
262-825-8820

Zoning approved by: _____

Project Location
(Building Address)

Project Description

Permit NO. _____

TAX KEY # _____

BUILDING PERMIT # _____

Zoning Permit # _____

☐ COMMERCIAL ☐ ONE AND TWO FAMILY

General Building Permit Application

Owner's Name _____		Mailing Address - Include City & Zip _____		Telephone - Include Area Code _____	
Contractor's Name _____		Mailing Address - Include City & Zip _____		Telephone - Include Area Code _____	
Estimated Cost: _____	Email _____	License Number DC: _____	License Number DCQ: _____		

Permit Fees		Quantity	Fee
RESIDENTIAL- 1 and 2 Family			
New Structure / Addition	\$0.35 per sqr ft (all areas all levels) \$150 Minimum.....		
Remodel	\$10.00 per \$1000 of valuation \$150.00 Minimum.....		
Erosion Control	New Construction \$200 Addition / Accessory Structure \$100		
State Seal	\$40.00		
Accessory Structure	\$0.30 per sqr ft (all areas all levels) \$150 Minimum.....		
COMMERCIAL - INDUSTRIAL			
New Building	See Fee Schedule.....		
Remodel/Addition	\$13.00 per \$1000 of valuation \$300.00 Minimum.....		
AGRICULTURAL BUILDING			
New Building	\$0.20 per sqr ft (all areas all levels) \$150.00 Minimum.....		
Remodel/Addition	\$9.00 per \$1000 of valuation \$150.00 Minimum.....		
MISCELLANEOUS			
Decks, each	\$0.28 per sqr ft (all areas all levels) \$150 Minimum.....		
Pools	\$150 Above Ground / \$225 In-Ground.....		
Special Inspections	\$150.00 for the first hour, \$100 per hour after, 1 hour minimum		
Permit to start instruction of footings & foundation only	\$400.00		
RAZING Residential	\$150.00.....		
Commercial	\$225.00.....		
Other			
Minimum Permit Fees	Residential and Agricultural \$150 Commercial \$300		
Reinspection Fee \$125	Failure to call for an inspection \$125		

TRIPLE FEES ARE DUE IF WORK STARTED BEFORE PERMIT IS ISSUED. PERMIT FEES ARE NON-REFUNDABLE, NON-TRANSFERABLE.

The applicant agrees to comply with the Municipal Ordinances and with the conditions of this permit; understands that the issuance of the permit creates no legal liability, express or implied, of the Department, Municipality, Agent or Inspector, and certifies that all the above information is accurate. Have Permit/Application number and address when requesting inspections. Give at least 24 hour notice.

SIGNATURE OF APPLICANT _____

DATE _____

FEES	RECEIPT	PERMIT EXPIRATION:	PERMIT ISSUED BY MUNICIPAL AGENT
Inspection Fee _____	CK # _____	Permit Expires 18 months from	Name _____
NO REFUNDS	Date _____	date of issuance	Date _____
ON PERMITS	From _____		Cert.No. _____
	Rec.By _____		

Town of Genesee

S43W31391 HWY 83
Genesee Depot, WI 53127
Mailing address: P O Box 242

For inspections call:

262-825-8820

Permit NO. _____

TAX KEY # _____

BUILDING PERMIT # _____

Genesee Depot, WI 53127 Electrical Permit Application

Project Location (Building Address)	
Project Description	☐ COMMERCIAL ☐ ONE AND TWO FAMILY

Owner's Name	Mailing Address - Include City & Zip	Telephone - Include Area Code
Contractor's Name	Mailing Address - Include City & Zip	Telephone - Include Area Code
Estimated Cost	Email	License Number

SCHEDULE INSPECTION FEES		EACH	COUNT	FEE
NEW BUILDING	Base Fee.	\$100/\$150	_____	_____
	Plus (For All Areas). . . . Residential \$100	.08/Sq. Ft.	_____ Sq. Ft.	_____
	 Commercial \$150	.10/Sq. Ft.	_____ Sq. Ft.	_____

REPLACEMENT, MODIFICATIONS AND MISC. ITEMS

1. Light, switch, and convenience outlet.....	0.50		
2. Power receptacle over 150 volts, first 30 amps.....	10.00		
Over 30 amps.....	8.00		
3. Light fixtures- Incandescent.....	0.60		
4. Tubular lamp, such as fluorescent, per tube.....	0.40		
5. Area light, search light, floodlight, HD light pole base and poles.....	5.00		
6. Temporary service and temporary wiring installation.....	50.00		
7. Service switch, each or alteration thereof:			
First 200 amperes.....	50.00		
Over 200 amperes - additional per 100 amps or a fraction thereof.....	20.00/100 amps.		
8. Feeder, subfeeder, and raceway - per 100 ampere capacity, or fraction thereof.....	10.00/100 amps.		
9. Refrigeration unit up to 5 HP plus 1.00 per HP over 5.....	8.00		
10. Residential gas burner, oil burner, electrical furnace.....	7.50		
11. Air conditioner up to 5 ton plus 1.00 per ton over 5 ton.....	8.00		
12. Combination heating and air conditioning unit up to 5 ton.....	12.00		
Over 5 ton.....	25.00		
13. Range, oven, clothes dryer, dishwasher, disposal, water heater.....	8.00		
14. Each motor, per HP or fraction thereof.....	.75/HP - 1.00 Min		
15. Dispenser - gasoline, fuel oil, permanent vending machines, and well pump.....	3.00		
16. Each generator, transformer, reactor, rectifier, capacitor, welder, converter & electric furnace.....	.75/kw		
17. Electric unit heating device (including remote thermostat).....	5.00		
18. Dimmer and rheostats.....	4.00		
19. Swimming pool (electric wiring and grounding).....	100.00		
20. Sign- Fluorescent, neon or incandescent.....	20.00		
21. Strip lighting, plug-in strip, trolley duct wire way, gutter.....	.75 ft.		
22. Audible or visual electric signal or communication device.....	2.50		
23. Fan - Bath - Paddle and miscellaneous under 1 HP.....	2.50		
24. Hydro Massage & Hot Tubs.....	75.00		
25. Photo cell, clocks, smoke detectors.....	2.00		
26. Fire alarm system, exit lighting system.....	20.00		
27. Approved assemblies not included above and others.....	30.00		
28. Sanitary Ejector/Gander Pump & Control Box.....	40.00		
29. Other (Specify).....	30.00		
Minimum Permit Fee.....	Residential \$100.00 / Commercial \$175.00		
Reinspect Fee.....	\$125.00 Each		
Failure to call for inspection.....	\$125.00 Each		
TRIPLE FEES ARE DUE IF WORK STARTED BEFORE PERMIT IS ISSUED			

The applicant agrees to comply with the Municipal Ordinances and with the conditions of this permit; understands that the issuance of the permit creates no legal liability, express or implied, of the Department, Municipality, Agent or Inspector, and certifies that all the above information is accurate. Have Permit/Application number and address when requesting inspections. Give at least 24 hour notice.

SIGNATURE OF APPLICANT _____

DATE _____

FEES	RECEIPT	PERMIT EXPIRATION:	PERMIT ISSUED BY MUNICIPAL AGENT
Inspection Fee _____	CK # _____	Permit Expires 90 Days from date unless otherwise noted below:	Name _____
	Date _____		Date _____
	From _____	No refunds on permits and are non-transferrable	Cert.No. _____
Total _____	Rec.By _____		

Town of Genesee

543W31391 HWY 83
Genesee Depot, WI 53127

Mailing address: P O Box 242
Genesee Depot, WI 53127

Heating, Ventilating & Air Conditioning Permit Application

For inspections call:
262-825-8820

Permit NO. _____

TAX KEY # _____

BUILDING PERMIT # _____

Project Location (Building Address)	
Project Description	☐ COMMERCIAL ☐ ONE AND TWO FAMILY

Owner's Name	Mailing Address - Include City & Zip	Telephone - Include Area Code
Contractor's Name	Mailing Address - Include City & Zip	Telephone - Include Area Code
Estimated Cost	Email	License Number
List Electrical Contractor For all HVAC Replacements	Mailing Address - Include City & Zip	Telephone - Include Area Code

SCHEDULE OF INSPECTION FEES		EACH	COUNT	FEE
NEW BUILDING	Base Fee.....	\$100/\$150	_____	_____
	Plus (For All Areas).....Residential \$100.00	.08/Sq. Ft.	_____ Sq. Ft.	_____
	Commercial \$150.00	.10/Sq. Ft.	_____ Sq. Ft.	_____

REPLACEMENT, MODIFICATIONS OF HEATING AND AIR CONDITIONING EQUIPMENT AND MISC. ITEMS				
Gas, oil, electric and coal furnace and boiler				
One and two family - First 150,00 BTU.....		60.00	_____	_____
Commercial - First 150,000 BTU.....		75.00	_____	_____
All over 150,000 BTU.....		\$5/50,000 BTU	_____	_____
Air Conditioning				
One and two family.....		60.00	_____	_____
Commercial.....		75.00	_____	_____
All over 36,000 BTU.....		\$5/12,000 BTU	_____	_____
Fireplace and wood burning stove.....		60.00	_____	_____
Electric baseboard wall unit and cabinet unit.....		5.00/KW	_____	_____
Duct work alteration.....		75.00	_____	_____
Commercial Exhaust Hood		150.00	_____	_____
Other.....			_____	_____
Minimum Permit Fee.....		\$100.00 Residential/ \$175.00 Commercial		
Reinspect Fee.....		\$125.00 Each		
Failure to call for inspection.....		\$125.00 Each		

TRIPLE FEES ARE DUE IF WORK STARTED BEFORE PERMIT IS ISSUED.

The applicant agrees to comply with the Municipal Ordinances and with the conditions of this permit; understands that the issuance of the permit creates no legal liability, express or implied, of the Department, Municipality, Agent or Inspector, and certifies that all the above information is accurate. Have Permit/Application number and address when requesting inspections. Give at least 24 hour notice.

SIGNATURE OF APPLICANT _____

DATE _____

FEES	RECEIPT	PERMIT EXPIRATION:	PERMIT ISSUED BY MUNICIPAL AGENT
Inspection Fee _____	CK # _____ Date _____ From _____ Rec.By _____	Permit Expires 90 Days from date unless otherwise noted below: _____ No refunds on permits, and are non-transferable	Name _____ Date _____ Cert.No. _____
Total _____			

Town of Genesee

S43W31391 HWY 83

Genesee Depot, WI 53127

Mailing address: P O Box 242

Genesee Depot, WI 53127

Plumbing Permit Application

For Inspections Call:
262-825-8820

Permit NO. _____

TAX KEY # _____

BUILDING PERMIT # _____

Project Location (Building Address)	
Project Description	

☐ COMMERCIAL ☐ ONE AND TWO FAMILY

Owner's Name	Mailing Address - Include City & Zip	Telephone - Include Area Code
Contractor's Name	Mailing Address - Include City & Zip	Telephone - Include Area Code

Estimated Cost	Email	License Number
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SCHEDULE INSPECTION FEES		EACH	COUNT	FEE
NEW BUILDING	Base Fee.	\$100/\$150	_____	_____
	Plus (For All Areas). . . . Residential \$100.00	.08/Sq. Ft.	Sq. Ft.	_____
	 Commercial \$150.00	.10/Sq. Ft.	Sq. Ft.	_____

REPLACEMENT, MODIFICATIONS AND MISC. ITEMS

	EACH	COUNT	FEE		EACH	COUNT	FEE
1. Automatic Washer	8.00	_____	_____	25. Fire suppression Systems-			
2. Sink/Dishwasher	8.00	_____	_____	Restaurant Stoves, Fryers, Boilers	20.00	_____	_____
3. Garbage Grinder	8.00	_____	_____	26. Sanitary Building Drain			
4. Water Closet/Urinal	8.00	_____	_____	First 75 Feet	75.00	_____	_____
5. Shower/Lavatory	8.00	_____	_____	Over 75 Feet	.50/ft	_____	_____
6. Laundry Tray	8.00	_____	_____	27. Storm Building Drain			
7. Bath Tub	8.00	_____	_____	First 75 Feet	20.00	_____	_____
8. Hot Tub, Spa, Whirlpool	12.00	_____	_____	Over 75 Feet	.50/ft	_____	_____
9. High Pressure Boiler	30.00	_____	_____	28. Manhole	15.00	_____	_____
10. Drinking Fountain	8.00	_____	_____	29. Catch Basin	8.00	_____	_____
11. Floor Drain/Slight Drain	8.00	_____	_____	30. Water Service			
12. Sillcock	8.00	_____	_____	First 100 Ft. Lateral	75.00	_____	_____
13. Water Heater	8.00	_____	_____	Over 100 Ft. Lateral	.50/ft	_____	_____
14. Wash Fountain	8.00	_____	_____	31. Sanitary Building Sewer			
15. Sump Pump	8.00	_____	_____	First 100 Ft. Lateral	60.00	_____	_____
16. Ejectors or Pump	8.00	_____	_____	Over 100 Ft. Lateral	.50/ft	_____	_____
17. Water Softener	8.00	_____	_____	32. Storm Building Sewer			
18. Storm Sewer Conductor	8.00	_____	_____	First 100 Ft. Lateral	60.00	_____	_____
19. Backflow Prevention Device	3.00	_____	_____	Over 100 Ft. Lateral	.50/ft	_____	_____
20. Plan Review	20.00	_____	_____	33. Extension of House Drain			
21. Sprinkler Heads (15c ea.) MIT	20.00	_____	_____	Where Fixtures			
22. Fire Hose Rack	8.00	_____	_____	Already installed	60.00	_____	_____
23. Fire Department Connection	8.00	_____	_____	34. Septic Abandonment	60.00	_____	_____
24. Hydrant	8.00	_____	_____	35. Other _____	30.00	_____	_____

Minimum Permit Fee. Residential \$100.00 / Commercial \$175.00

Reinspect Fee. \$125.00 Each

Failure to call for inspection. \$125.00 Each

TRIPLE FEES ARE DUE IF WORK STARTED BEFORE PERMIT IS ISSUED

The applicant agrees to comply with the Municipal Ordinances and with the conditions of this permit; understands that the issuance of the permit creates no legal liability, express or implied, of the Department, Municipality, Agent or Inspector, and certifies that all the above information is accurate. Have Permit/Application number and address when requesting inspections. Give at least 24 hour notice.

SIGNATURE OF APPLICANT _____

DATE _____

FEES	RECEIPT	PERMIT EXPIRATION:	PERMIT ISSUED BY MUNICIPAL AGENT
Inspection Fee _____	CK # _____	Permit Expires 90 Days from date unless otherwise noted below:	Name _____
	Date _____		Date _____
	From _____	No refunds on permits and are non-transferable	Cert.No. _____
Total _____	Rec.By _____		

Chapter 500. Streets and Sidewalks

Article V. Street Excavations

§ 500-37. Permit fees.

For the purpose of administering the provisions of this article, each applicant shall pay to the Town Clerk the following permit fees for each street in which an excavation is to be made:

- A. For all excavations within the pavement of a Town road not exceeding 100 square feet, or if in the right-of-way ditch not exceeding 100 linear feet: \$200.00.
- B. For all excavations within the pavement of a Town road exceeding 100 square feet and not more than 300 square feet, or if in the right-of-way ditch exceeding 100 linear feet but not exceeding 300 linear feet: \$240.00
- C. For all excavations within the pavement of a Town road exceeding 300 square feet and not more than 600 square feet, or if in the right-of-way ditch exceeding 300 linear feet but not exceeding 600 linear feet: \$320.00
- D. For all excavations within the pavement of a Town road exceeding 600 square feet, or if in the right-of-way ditch exceeding 600 linear feet: \$320.00 plus \$0.40 per square foot or lineal foot in excess of 600 feet.
- E. Utility poles: \$100.00 per pole.
- F. If the applicant for a permit starts work on an excavation in the public right-of-way before a permit is issued for the same, the above permit fees shall be doubled. This shall not apply to emergency work as defined herein.
- G. If any public utility adopts a program for replacement of aboveground facilities with underground facilities and applies for a permit therefor, no fee shall be charged to the utility for the replacement project. The utility exempted shall conform to the other provisions of this article.

TOWN OF GENESEE S43 W31391 Hwy. 83 P.O. Box 242 Genesee Depot, WI. 53127
Phone 262-968-3656 Fax 262-968-3809

DEVELOPMENT NAME _____

DEVELOPER _____

DEVELOPER ADDRESS _____

Email _____

Number of newly created residential lots _____ Zoning _____ School District _____

Tax Key Number(s) _____ Date received by Town _____

Engineer/address _____

PRELIMINARY PLAT OR CSM SUBMITTAL: Amount

Review Fee: Clerical fee - CSM - \$200.00

Plat - \$300.00

Total Due at submittal (make the check out to the Town of Genesee)

Review:

Engineer – Time and expense

Planner – Time and expense

Attorney – Time and expense

FINAL PLAT

Final Plat review fee:

Clerical fee \$200.00

Public Site/Park 2026 Dedication Fee

(Please make a separate check for the Public Site/ Park Dedication Fee to the Town of Genesee)

\$772.78 Studio or 1-bedroom unit

\$1015.08 Two-bedroom dwelling

\$1551.93 Three or more-bedroom dwelling unit or Single-Family home

Total

RE-SUBMITTAL FEES:

Preliminary plat - \$300.00

Final plat - \$300.00

Certified Survey map - \$200.00

CONSTRUCTION PHASE: Costs incurred by the town are to be reimbursed by the developer. All items are due when billed by the town, **Building Permits** will be withheld on developments with delinquent accounts.

**TOWN OF GENESEE
REGULAR TOWN BOARD MEETING
IN PERSON AND ZOOM MINUTES
AUGUST 4, 2026
6:00 P.M.**

Chairman Tesch called the meeting to order at 6:00 p.m. Present were Chairman Tesch, Town Board Supervisors Morris, Braun, Yatzeck and Reece. Also Present were Administrator Herrmann, Public Works Superintendent Gryzkewicz, and Clerk-Treasurer Majeskie.

Pledge of Allegiance

The pledge was said

Public Comment

At this time residents can address the Town Board on one or more topics for up to 3 minutes with time extensions at the Town Chairman's discretion. In connection with non-agenda items, no action will be taken except for possible referrals to individuals. No comments will be received at this time for matters that will be or have been the subject of a public hearing. The proper time for such comments is during the public hearing. This agenda item is limited to a total of 30 minutes, and speakers are heard in the order they sign up, if time is available.

There were no comments.

Discussion/Action – Hiring a Head Hunter to fill the Public Works Superintendent position

Jess Wildes with Innovative Public Advisors gave a presentation to the Board and answered questions. Yatzeck made a motion to approve hiring Innovative Public Advisors, seconded by Braun. The motion passed unanimously.

Discussion/Action – Hiring part time Snow Plow drivers

The Board was in favor of having part time back up snow plow drivers, to cover for illness, vacations or when ever the department is short of staff. Morris made a motion to approve hiring part time drivers, seconded by Reece. The motion passed unanimously.

Discussion/Action - Deer Management with the Town of Delafield

Chris Kelliher explained the program and how it works. Anyone with 10 or more acres who would like to have deer management on their property could apply. If you are a crossbow or vertical bow hunter you could apply to hunt. There is no gun hunting. There is no cost involved with this program. Braun made a motion for the Town to join the program, seconded by Yatzeck. The motion passed unanimously.

Discussion/Action – Resolution 26-5R Combining the voting wards for the Primary on November 17, 2026 if needed and the Special Election on December 15, 2026

Morris made a motion to approve Resolution 26-5R, seconded by Yatzeck. The motion passed unanimously.

Discussion/Action – Resolution 26-6R Adoption of the Town of Genesee Comprehensive Development Plan, Public Participation Plan

Morris made a motion to approve Resolution 26-6R, seconded by Reece. The motion passed unanimously.

Discussion/Action – Addendum to Extend Current Assessor Services Contact with the Schultz Appraisal Agency, LLC.

Yatzeck made a motion to approve the addendum to extend the current contract with Schultz Appraisal Agency, LLC for three years 2027, 2028 and 2029, seconded by Braun. The motion passed unanimously.

Reports –

Treasurer - Meri Majeskie Clerk Treasurer

Discussion/Action – Bills to be presented

Morris made a motion to approve the bills, seconded by Yatzeck. The motion passed unanimously.

Public Works – Jeff Gryzkewicz

Public Works Report

Discussion.

Discussion/Action – Request for payment for the 2025 Road Program to Wolf Paving Co. for \$16,837.04 for work completed through July 16, 2026

Morris made a motion to approve the payment, seconded by Braun. The motion passed unanimously.

Discussion/Action – Request for payment for the 2026 Road Program for Payne & Dolan Application #2 for \$118,112.99 for work completed through July 20, 2026.

Morris made a motion to approve the payment, seconded by Braun. The motion passed unanimously.

Discussion/Action - Changing the December Town Board meeting date to December 9, 2026 due to a Special Election on December 15, 2026

Dan made a motion to approve the change of date for the December meeting, seconded by Braun. The motion passed unanimously.

Discussion/Action - Minutes to be approved –Regular Town Board Meeting July 13, 2026, Special Town Board Meeting July 22, 2026

Morris made a motion to approve the minutes with the following changes on July 13 minutes under

Discussion/Action Fire Board update, Steve Michael should be Steve Michels and under Discussion/Action Ordinance 26-4 Reece seconded the motion not Yatzeck, and under closed session Braun made a motion to go in open session, Seconded by Reece. The motion passed unanimously.

Discussion/Action - Operator permit applications

Yatzeck made a motion to approve Cassie Ziegler for InCahoots, seconded by Braun. The motion passed unanimously.

Correspondence

Morris wanted to make an update about the two new building on County Road C, Century Traffic and RP Rents. They are very impressive; and nicely landscaped. Morris does question the line of site coming out of there on both sides. There are two driveways. This is a county road. The stormwater management is definitely working.

Chairman Tesch read the notice. Morris made a motion to go into closed session, seconded by Reece. Roll call vote: Morris aye, Reece aye, Tesch aye, Yatzeck aye and Braun aye. The motion passed unanimously. The meeting went into closed session at 7:11 p.m.

CLOSED SESSION

The Town Board will enter, by roll call vote, into a Closed Session pursuant to State Statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body had jurisdiction or exercises responsibility, (Wages and Benefits for all Town Employees)

Rick made a motion to go into open session, seconded by Yatzeck. Roll call vote: Morris aye, Reece aye, Tesch aye, Yatzeck aye and Braun aye. The motion passed unanimously. The meeting went into open session at 7:59 p.m.

Discussion/Action- following closed sessions, the Town Board may convene into open session and may take such action as it deems appropriate regarding the matter discussed in closed session

No action taken

Adjourn

Braun made a motion to adjourn, seconded by Reece. The motion passed unanimously. The meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Meri Majeskie, WCMC
Town Clerk Treasurer

TOWN OF GENESEE
SPECIAL TOWN BOARD MINUTES
August 10, 2026

Chairman Tesch called the meeting to order at 4:30 p.m. Present were Chairman Tesch, Town Board Supervisors Morris, Reece and Braun by phone. Also present were Administrator Herrmann and Clerk Treasurer Majeskie. Supervisor Yatzeck was absent.

Discussion/Action – Contractor for Concession stand at Sunset Park repair and warranty

Discussion. Morris made a motion to approve having Oakridge Contractors repair part of the roof at the concession stand, seconded by Reece. The motion passed 4-0.

Discussion/Action- MSA contract for the Comprehensive Land Use Plan

Morris made a motion to approve the MSA contract with the advice of our attorney, seconded by Reece. The motion passed 4-0.

Adjourn

Braun made a motion to adjourn, seconded by Morris. The motion passed 4-0. The meeting was adjourned at 4:40 p.m.

Respectfully submitted,

Meri Majeskie WCMC
Clerk Treasurer

**TOWN OF GENESEE
BUDGET WORKSHOP
August 27, 2026**

Chairman Tesch called the meeting to order at 4:00 p.m. Present were Chairman Tech, Town Board Supervisors Morris, Braun, Yatzeck and Reece. Also Present were Administrator Herrmann and Clerk Treasurer Majeskie.

Discussion - 2027 Budget Work Session

Herrmann went over the expenditures for the 2027 budget.

Adjourn

Yatzeck made a motion to adjourn, seconded by Reece. The motion passed unanimously. The meeting was adjourned at 5:35 p.m.

Respectfully submitted,

Meri Majeskie, WCMC
Town Clerk Treasurer