

Draft
TOWN OF GENESEE
REGULAR TOWN BOARD MEETING MINUTES
OCTOBER 10, 2023

Chairman Leair called the meeting to order at 6:00 p.m. Present were Chairman Leair, Town Board Supervisors Ross, Houston, Morris and Braun. Also present were Administrator/ Planner Herrmann, Public Works Superintendent Berg, and Clerk Treasurer Majeskie. Town Board Supervisor Houston was absent.

Pledge of Allegiance

The pledge was said.

Discussion/Action – Request for a road study for Bob Rockenbach S43W31077 State Rd 83. He would like the speed limit reduced from 35 mph to 25 mph.

Mr. Rockenbach spoke about how dangerous it is to get out of his driveway because of the speed of the cars, increased traffic, and not being able to see the oncoming traffic. Discussion. Ross made a motion to request a road study from the State, seconded by Morris. The motion passed 4-0.

Discussion/Action – Extend the premise for a liquor license for the special event on October 28, 2023 for Sideliners 1 LLC W309S4837 Commercial Dr. Tax Key GNT 1546-982-005

The Board discussed the parking problems from past events. The DPW department will put up temporary no parking signs on one side of commercial drive. Sideliners will have a shuttle for people to park at the Town Hall and be shuttled to the event. Ross made a motion to extend the premise for the liquor license for the special event on October 28, 2023, seconded by Braun. The motion passed 4-0. The event is actually on two nights October 27 and 28. Ross amended his motion to extend the premise for both nights October 27 and 28, seconded by Braun. The motion passed 4-0.

Discussion/Action – Request to release partial funds for Ryan’s Buying LLC Road bond for Genesee Preserve.

Ryan has put in a request to have \$40,200.00 refunded from his road bond for Genesee Preserve subdivision. The Engineer and Public Work Superintendent have both checked the subdivision, they have indicated that we can reduce the bond. The Board would hold the balance for one year, after the year they would take a look at the road and if it’s good the Board can refund the balance. The Town is not accepting the road. Ryan asked when he would no longer be responsible for the road. Herrmann responded that after the one-year guarantee. Most of the time the builder waits to put on the final lift until the homes are built rather than putting the final lift and having big trucks wreck the road. Once you put the final lift your still responsible until that one-year guarantee period is complete. This is in the developer’s agreement. Ryan will be checking with his attorney. Ryan feels that the new homeowners’ bonds should be used to fix the roads. Herrmann said that the ditches were not completed to the Town satisfaction. Ryan discussed the problems with the homeowners and builders who have caused the road and ditch problems. Herrmann asked if Ryan the engineer and Berg could meet and discuss the issues. Ross made a motion to refund \$40,200.00 of the developers Bond after the invoices with the Town are paid in full, seconded by Morris. The motion passed 4-0.

Discussion/Action – Quarterly update on the Parks by Recreation Director Michaelis and Park Liaison Hettwer

Hettwer started by saying that the communication between the Park Liaison, Recreation Director, Park staff and the Public Works Superintendent has been really good. Mickelberg has a slide presentation to show the board, A year in review of your Parks. Some of the highlights at Town Park; they redid and updated the

plumbing in the buildings. We got two pickleball courts made from one of the tennis courts. It looks very nice and is being used. The group wants to advise the Town to wait before spending any more money on pickleball and see how this works out. If the demand is there then you can decide if you want to put in more courts. There has been some vandalism at the Parks, Hettwer is recommending that we get the cameras in asap. Scott thinks that the bathroom building at Sunset Park is needed and hopefully that can move ahead. Hettwer says when this is built and hopefully it has a concession stand, we should rent it out as often as possible and recuperate some of the money we spent on the building. Hettwer also talked about Heating the bathrooms and having the Parks open in the winter time, opening up the back area of Sunset Park and connecting it to the trails and having disk golf. Michaelis talked about how Retzner Nature Center would like to connect to Sunset Park and connect the trails. There is a piece of land in between that would have to be worked out. There would also have to be a bridge to connect them. Michaelis says that Town Park should be locked at night. They talked about having cameras and plate readers. Michaelis stated the we are no longer with Wales soccer for the U10 and up. We are now with Sussex and Pewaukee for U10 and up. The dugouts were fixed last year and the rebels are plan on putting some new benches in the dugouts and are also planning on buying tarps for rainouts, and helmet holders. Michaelis also said we could sell a hole for disk golf to put your name on it. The group was looking at asking for donations for the Parks or the new bathroom building. They found a scoreboard for Sunset Park it was from the Rome Raiders; they are replacing their scoreboard. We can purchase it for \$800.00, with two controllers. They have upgraded field number 3 at sunset Park by putting a fence in there and making it for the older kids. We could put the scoreboard up and charge more to rent that field. The Board agreed that we should purchase the scoreboard. Berg told the Board that the recreation program is doing well. The Firebirds have increased the field rentals for games and practices.

Reports –

Clerk Treasurer – Meri Majeskie

Discussion/Action - Bills to be presented

Ross made a motion to approve the bills, seconded by Braun. The motion passed 4-0.

Discussion/Action – Write off Delinquent Personal Property taxes

The Board discussed the delinquent personal property tax bills. Braun made a motion to write-off the personal property tax bills for Nuco2 Supply Inc, Merchant Bank Equipment Finance and Chem Dry, seconded by Ross. The motion passed 4-0.

Department of Public Works – Mike Berg

Update on Public Work - Report

Discussion/Action - Maintenance of the Fire Station

They have been working on the garage doors for the fire department

Discussion/Action – Downed tress

Morris said he talked with Chief Fennig and they will try to do the tree calls in house with routing them to the DPW department. The dispatcher will call Berg. If someone calls it will be considered a call.

Discussion/Action – Update on Bathroom Pavilion at Sunset Park

There is a septic plan and costs. There is a cost estimator that we could hire, or we could just put this out for bid. Discussion. Braun made a motion to put the building out for bid after the plans are completed, seconded by Ross. The motion passed 4-0.

Discussion/Action - Replacing the Roadside Mowing Tractor

Berg wants to split the purchase of the tractor in 2023 for \$84,499.58 and the mower attachment on the side for \$57,521.05 in 2024. Berg thinks he can sell the old one for \$15,000.00. There is \$36,575.00 in an assigned fund for DPW purchases that was money that came in from selling old equipment and another assigned fund Park equipment replacement with \$49,844.00. This would be enough to purchase the Tractor, Then Berg has extra money in the Road maintenance account for the mower. Braun made a motion to approve the purchase the tractor and mower, using the two assigned accounts and then the extra money in the road maintenance account, seconded by Ross. The motion passed 4-0.

Discussion/Action – Generator maintenance packages for the Town Hall, Sunset DPW building and

Fire Department- Wales/ Genesee Firehouse

Berg is suggesting that we get maintenance agreements for all our generators. Morris and Berg thought that the generators should be load tested. Berg suggested it be tested once a year. Coker in the audience asked if he could comment on the generators. He said that when they are sized for the systems they are sized to operate at 50% power. If you load bank them every year what you will find is failures that are not real failure. So, I just want to caution you about load banking these generators. They are actually only load banked one time usually in their whole life and that is at startup. So having someone look over them makes sense but they should not be load banked, you're just asking for problems. Its outside what they are supposed to be doing. The Board decide to hold off for now. No action was taken.

Discussion/Action – New DPW truck costs

The Board wants Berg to get a truck asap. The prices have been increasing. Morris made a motion to authorize Berg to see what he can find for a plow truck and lock it down with a cap of \$197,000.00 for the chaise, seconded by Ross. The motion passed 4-0.

Discussion/Action – Quotes for cameras at Sunset and Town Park

Berg is waiting on three companies to submit bids for cameras. They should be ready for the November meeting.

Chairman – Sharon Leair

Waukesha County Unit Meeting at The Town of Genesee 10-18-2023 at 6:30 p.m.

The meeting will be here at the Town of Genesee, hopefully everyone can attend.

Discussion – Legislation Updates

LRB43361 which is being circulated in Madison it has to do with extraterritorial rights regarding larger urban Towns and that is the bill we donated \$5,000.00 towards support. This bill can be very helpful to Towns like ours with populations over 5000 and provided some of the same services as Villages. We are supporting that bill. There have been some groups against this bill and the lobbyists are working hard to educate everyone about the bill. Chairman Leair has met with Senator Kapinga and discussed this bill.

James Morris – Lake County Fire and Rescue

Discussion/Action – Fire Board Report

They six partners are still negotiating with the City of Delafield. We don't have a result for you but we hope. We may have to have a closed meeting in the future to discuss this matter. Morris is working on the budget and the staff. The fire Department hopes to get a new ladder truck in 2024.

Discussion/Action – Ordinance 23-3 Zoning Amendment Section 19 (A) Accessory Uses and Structures for the Town of Genesee Zoning Code

Ross made a motion to approve Ordinance 23-3, seconded by Morris. The motion passed 4-0.

Discussion/Action – John's Disposal 2024 proposed increase

Ross made a motion to approve the increase for John's Disposal, seconded by Braun. The motion passed 4-0.

Discussion/Action – Engagement letter from Retroff Jeanson & Co for the 2023 Audit to be done in 2024

Ross made a motion to approve the engagement letter for the 2023 audit, seconded by Braun. The motion passed 4-0.

Discussion/Action – Minutes to be approved – Town Board Meeting 9-7-2023 Town Board Meeting 9-11-2023 Special Town Board meeting 9-18-2023 and Budget meeting 10-3-2023.

Morris made a motion to approve all the minutes, seconded by Ross. The motion passed 4-0.

Discussion/Action – Request for payment for Advanced Building Corporation \$394,200.00 for new DPW Building

Ross made a motion to approve the payment for Advanced Building Corporation, seconded by Braun.

The motion passed 4-0.

Discussion/Action – Request for payment for Prager & Sons \$22,729.50 for new DPW Building

Ross made a motion to approve the payment for Prager & Sons, seconded by Braun. The motion passed 4-0.

Discussion/Action – Concern for HWY 83/ County Road D intersection

Chairman Leair brought this up because she has had people discuss the problems with the intersection with her. There have been a lot of close calls. Ross made a motion to request a road study for HWY 83 and D, seconded by Morris. The motion passed 4-0.

Discussion/Action – Change order for Hillside Rd work Erosion Control– Generac

The DNR is asking for the heavy-duty erosion control matting, this would add another \$15,000.00. to the cost of work being done for Generac. Ross made a motion to approve the change order with the condition that Generac agrees to pay the additional cost of \$15,000.00, seconded Braun. The motion passed 4-0.

Discussion/Action – Budget work session

The Board went through the budget with Herrmann.

Correspondence

Chairman Leair received a letter from Representative Scott Allen about the work on the shared revenue and transportation. Chairman Leair is going to send him back a letter on behalf of the Town.

Adjourn

Ross made a motion to adjourn, seconded by Braun. The motion passed 4-0 and the meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Meri Majeskie, WCMC
Town Clerk Treasurer