

Spring Brook Watershed Lake Management District Agenda
Mukwonago Town Hall
W320 S8315 Beulah Road
Monday 24 June 2024 at 6:30 PM

6:30 PM – Call Meeting to Order:

Open Forum:

Correspondence:

Secretary’s Report

- Review and act on Secretary’s draft 29 January 2024 minutes.

Treasurer’s Report:

- Review and approve Treasurer’s Report.
- Review interest earning options for SBWLMD assets.
- Take action of bills.

Watershed and lake information, dam maintenance and future needs:

- Dam Maintenance:
 1. Review standing dam orders and decide how to complete require bench mark survey.
 2. Dike maintenance – prescribed burn by Mukwonago FD spring 25 – fire break and log removal.
- Recreational Use for 2023 – 24.
- Water quality and general lake conditions.
- Nuisance animal update.
- Fish management update and future management.

Annual meeting preparation:

- Select date and format and set agenda.
- Guest speaker or social?
- Review and approve Treasurer’s draft budget.
- Select audit committee.
- Solicit nominations for term being completed by Tim Guy.

Legislative Update Town/County State:

Select dates for future meetings:

Adjournment:

Posted 21 June, 2024 Waukesha County Countyclerk@waukeshacounty.gov, Genesee and Mukwonago Town Halls and websites, Waukesha County Parks Rebecca, Waukesha County Invasive Species Coordinator, DNR Lakes Heidi Bunk and SEWRPC Chief Biologist Tom Slawski

Spring Brook Watershed Lake Management District Draft Minutes
Mukwonago Town Hall
W320 S8315 Beulah Road
Monday 29 January, 2024 at 6:30 PM

6:30 PM – Call Meeting to Order: All commissioners were in attendance with Chair Guy joining by telephone. Residents in attendance included Kathryn Bell, Cheri Pritzlaff.

Open Forum: No input.

Correspondence: Secretary McNelly reported the following:

Receipt of 13 October letter from DNR approving low hazard rating.

Receipt and completion of DORev special district tax calculation 14 Nov 23.

Completion and submission of DOA address change for SBWLMD vendor documents.

Secretary's Report

- Review and act on Secretary's 11 September draft minutes – Motion Bell with second by Pritzlaff to approved draft minutes as submitted. Motion unanimously approved.

Treasurer's Report:

- Review and approve Treasurer's Report dated 31 December 23. Motion Topczewski and second by McNelly to approve draft treasurer's report as submitted. Motion unanimously approved.
- Review interest earning options for SBWLMD assets. Treasurer Pritzlaff reported that the Local Unit of Government Invested Pool (LGIP) SBWLMD funds have earned 5.31 to 5.39 percent in November and December 2023. Pritzlaff reported that he is unaware of other investments which are earning as much with the funds being available without penalty. He recommends continuing in LGIP. Treasurer Pritzlaff reported receipt of tax levy payments and Municipal Dam Grant reimbursement - \$920 and \$10500 respectively. Pritzlaff recommends depositing \$10000 pf this amount into LGIP for improved interest earning potential. Motion by McNelly with a second by Guy to transfer 10K from Citizens Bank to LGIP. Motion unanimously approved.
- Take action of bills.
 1. The finalized Workers compensation from BITCO premium notice was not received. Motion by Topczewski second by Guy to pay up to the projected \$540 annual premium upon receipt. Motion unanimously approved.
 2. Commissioner McNelly requested reimbursement for four bales of straw purchased for \$20 last fall used to mulch scuffs on the dike caused by the brushing. Motion Topczewski and second by Guy to pay McNelly for the straw purchased from Holtz farms. Motion unanimously approved.

Watershed and lake information, dam maintenance and future needs:

- Update on Municipal Dam Grant - Act on on DNR grant reimbursement request. Treasurer Pritzlaff reported receipt of \$11420.21 from the DNR Municipal dam grant. Review standing dam orders and decide how to complete require bench mark survey. Kathryn Bell indicated she would head up an effort to complete this bench mark confirmation. This bench mark is located on Pritzlaff lands near their pier.

Review recent dam maintenance and plan for maintenance activities. A volunteer group completed purple loosestrife removal in September. McNelly met with Mukwonago FD

representatives who agreed to perform a prescribed burn in Spring 25, if SBWLMD has a mowed six foot wide fire break established at the county land boundary. McNelly indicated he would seek a cost estimate to complete this mowing in autumn 24. Logs also need to be removed from the down stream slope of the dam SBWLMD agreed to award a \$50 stipend for removal of these logs when soil conditions allow operation of equipment on the dike..

- Update on Dam Failure Analysis and Waukesha County flood plain ordinance revision. Waukesha County adopted and published the maps and ordinance resulting from the completion of the approved dam failure analysis. This will insure that no residences will be built within the the inundation area.
- Water quality and general lake conditions. The lake froze on 29 December, the first ice angler was observed on the lake on 19 January 2024. Seventeen cars were reported in the Town access on 27 January.
- Nuisance animal update. No issues reported.
- Fish management update. Wisconsin DNR does not have any new survey work or initiatives planned for Willow Springs Lake in 2024.

Legislative Update Town/County State: Nothing reported.

Select dates for future meetings: Meet in Spring 24 depending on need.

Adjournment: Motion Topczewki second by Bell to adjourn at 7PM. Motion unanimously passed.

Draft Minutes by Secretary McNelly