

TOWN OF GENESEE PLAN COMMISSION MEETING

November 25th, 2024

Minutes

6:00 p.m.

Chairman Leair called the meeting to order at 6:00 p.m. Present were Chairman Leair, Plan Commission Members Toole, Christiansen, Turzynski, and Town Board Supervisor Braun. Also present was Planner/Administrator Herrmann and Deputy Clerk Workman. Absent was Plan Commission members Engelking and Buck.

1. **Public Comment-At this time residents can address the Plan Commission on one or more topics for up to 3 minutes with time extensions at the Town Chairman's discretion. In connection with non-agenda items, no action will be taken except for possible referrals to individuals or committees. No comments will be received at this time for matters that will be or have been the subject of a public hearing. The proper time for such comments is during the public hearing. This agenda item is limited to a total of 30 minutes, and speakers are heard in the order they sign up, if time is available.** No Public Comment
2. **Discussion/Action- Conditional Use Request from Jeremy Kastner for an in-law unit in a single-family residence. The property is described as being a part of the SE ¼ of Section 18, T6N, R18E, Town of Genesee, Waukesha County, Wisconsin. More specifically, the property is located at W330 S3794 Honeysuckle Drive, Dousman, Wisconsin. (GNT 1512-030)** Plan Commission member Christiansen made a motion to approve the Conditional Use Request for an In-Law unit for Jeremy Kastner subject to Planner Herrmann's report dated November 19th, 2024. The motion was seconded by Turzynski. The motion was approved 5-0.
3. **Discussion/Action- Certified Survey Map for Briohn Building Corp. The property is described as being a part of the SW ¼ and the NW ¼ of Section 6 T6N R18E Town of Genesee, Waukesha County. More specifically, the property is located at W339S1742 CTH C. (GNT 1463-998)** Representatives from Briohn were present and withdrew their CSM request. They will resubmit after corrections are made.
4. **Discussion/Action- Site Plan/Plan of Operation for WillScot. The property is described as being a part of the SW ¼ and the NW ¼ of Section 6 T6N R18E Town of Genesee, Waukesha County. More specifically, the property is located at W339S1742 CTH C. (GNT 1463-998)** Paul Grzeszczak from Briohn present to speak for Willscot's request. He states that they will move the office trailer from 8 ft off the property line to the required 10 ft off the property line. He states that the office trailer will have a restroom and be ADA compliant. There will be no retail operating from the site and the site will have a fence surrounding it. Christiansen made a motion to approve the site plan/plan of operation subject to Planner Herrmann's report dated November 22nd, 2024. The motion was seconded by Toole. The motion was approved 5-0
5. **Discussion/Action- Special Permission for Removal of Vegetation and Re-vegetation, and location of septic system outside the building envelope for Brent Hensen. The property is described as being a part of the SW ¼ of Section 7 T6N R18E Town of Genesee Waukesha County. More specifically, the property is located at S29W33977 Olde Oak Pass. (GNT 1467-006)** Brent Hensen was present for his request. Planner Herrmann stated that Mr. Hensen bought Lot 6 in Olde Oak Pass and that the lot is proving to be a difficult one to build on. The septic system has to be located in a specific place on the lot and that requires the removal on a few trees. Braun made a motion to approve the removal of vegetation and the location of the septic system outside the building envelope. The motion was seconded by Christiansen. The motion was approved 5-0
6. **Discussion/Action- Town of Genesee Zoning Code Changes** Discussion on zoning changes to the Conditional Use Section of the Town of Genesee Zoning Code. No Action taken

7. **Discussion/Action- Approval of October 28th, 2024 Public Hearing Minutes and October 28th, 2024 Plan Commission Minutes.** Christiansen made a motion to approve both sets of minutes. The motion was seconded by Braun. The motion was approved 5-0
8. **Update on Pending Enforcement Matters** Planner Herrmann stated that the town attorney is going to write a letter to Mr. Batlz regarding the non-compliance of his accessory building. Planner Herrmann is also working on resolving violations with Mae Investments and Mr. Tenwinkle.
9. **Correspondence** None
10. **Adjourn** Christiansen made a motion to adjourn. The motion was seconded by Braun. The motion was approved 5-0 and the meeting was adjourned at 7:29 p.m.

Respectfully Submitted,



Rachel Workman

Deputy Clerk

November 26, 2024