

**TOWN OF GENESEE  
REGULAR TOWN BOARD MINUTES  
February 10, 2025**

Acting Chairman Morris called the meeting to order at 6:00 p.m. Present were Acting Chairman Morris, Town Board Supervisors Ross, Braun and Tesch. Also Present were Administrator/Planner Herrmann, Public Works Superintendent Berg, and Clerk Treasurer Majeskie. Chairman Leair attended by phone during the closed sessions.

**Pledge of Allegiance**

The pledge was said.

**Public Comment**

At this time residents can address the Town Board on one or more topics for up to 3 minutes with time extensions at the Town Chairman's discretion. In connection with non-agenda items, no action will be taken except for possible referrals to individuals or committees. No comments will be received at this time for matters that will be or have been the subject of a public hearing. The proper time for such comments are during the public hearing. This agenda item is limited to a total of 30 minutes, and speakers are heard in the order they sign up, if time is available.

Becky Fedak S45W31500 HWY 59. Becky wanted to express her gratitude to Jeff Herrmann Administrator/Planner and Rachel Workman Deputy Clerk for all their help on the Conditional use revisions. She feels that the Agria Tourism piece will be beneficial for the Town.

**Discussion/Action- Certified Survey Map for Todd Grafenauer. The property is described as Lot 1 in Certified Survey 10126 being a part of the NE ¼ and the NW ¼ of Section 16 T6N R18E Town of Genesee, Waukesha County. More specifically, the property is located at W315S3300 Harvest View Dr. (GNT 1501-993-005)**

Ross made a motion to approve the CSM with the conditions in the Planners report dated January 20, 2025, seconded by Braun. The motion passed 4-0.

**Discussion/Action- Certified Survey Map for Briohn Building Corp. The property is described as being a part of the SW ¼ and the NW ¼ of Section 6 T6N R18E Town of Genesee, Waukesha County. More specifically, the property is located at W339S1742 CTH C. (GNT 1463-998)**

Tesch made a motion to approve the CSM with the conditions in the Planners report dated January 20, 2025, seconded by Braun. The motion passed 4-0.

**Discussion/Action – Prosecution of Violations- Bryan & Theresa Baltz W289S4736 Rockwood Trail (GNT 1538-974)**

Herrmann said this has been before the Town Board previously. Mr. Baltz received a permit in May 2022 to build an attached garage to his home via breezeway. The breezeway was 6 feet wide and 50 feet long. It was unenclosed. The breezeway never got constructed. At the time of the permit, Mr. Baltz was required to do a deed restriction with the County indicating that the connection would be made and that it would remain there forever. Otherwise, that accessory building that it was attached to would exceed the requirements of our ordinance and the Town will not allow that. Mr. Baltz agreed to do that. Mr. Canfield pulled permits and submitted plans to do the attachment. The attachment was never built. Baltz appeared before the Board a while ago. At that time, he wanted to do a different kind of a roof structure. Herrmann

met with the building inspector and they decided what Mr. Baltz wanted to do was not considered a roof structure. He wanted to do more of a Plexi glass type top. That is not what was submitted with the plans. The Ordinance indicates that it has to be a roof type structure. Mr. Baltz has not finished the work. He is here to answer some questions from the Town Board. Herrman would like to refer this to the Attorney to process as a violation, as it will be three years in May and it still has not been constructed. Mr. Baltz has received several letters. Morris invited Mr. Baltz to the table.

Morris asked why this has not been complied with. Mr. Baltz said he wanted to do a pergola style roof but just hasn't gotten around to doing it. He also has to have a new building permit. Morris asked what kind of time table do you need. Baltz replied I should have the plans within 30 days. Mr. Baltz says he did not get any letters. He wanted to get a pergola with a metal covering. Baltz said the builder has not been working with him on this. Mr. Baltz says he needs four months to finish this. Herrmann passed around the drawing of what was submitted with the original zoning application. The roof type structure he wants to do is not consistent with the roof structure on this building. The Board met on June 10, 2024 and have not heard anything from you after you were told this does not meet our requirements. We need a guarantee that this will be done. Morris will give him 30 days to come back with plans and a permit. This will be put on the March 10, 2025 Town Board Meeting.

**Discussion/Action – Prosecution of Violations - Mae Investments W302S1591 Brandybrook Road (GNT 1449-994)**

This is a building that has been used as a commercial operation. Mr. Matt Widman uses it for storage of his construction equipment. His neighbor to the North is upset about the status of the property and that it should not be used as a commercial operation. Herrmann asked Mr. Widman to eliminate the storage of the mulch rock and stone and clean that area up as well as the landscape the North property line and talk to the neighbor. Mr. Widman 's attorney spoke with Herrmann and he said he would work with the neighbor. Herrmann is recommending to the Board to let them see if they can work this out. Ross made a motion to postpone for 30 days and put it on the next Board meeting March 10, 2025, seconded by Braun. The motion passed 4-0.

**Discussion/Action - Request to remove the garbage bill for the second half of a duplex- Toni Basile W287S5216 Rockwood Trail (GNT 1539-998)**

The Board Discussed Basile's request again. Herrmann said the deed restriction would not help to know if someone is using the second half of the duplex. Basile said no one has used the other half of the duplex for four years. Tesch made a motion to wave the garbage fee for the second half of the duplex, seconded by Ross. The motion passed 4-0. Braun requested that the length of nonuse of garbage in a duplex be put on the next Town Board meeting.

**Reports-**

**Public Works- Michael Berg**

There were no questions on the report.

Berg said he has a new vender called supply Zone and Wbam. They will compete with amazon and they have free shipping.

**Administrator/Planner – Jeff Herrmann**

**Discussion/Action - on proposed Zoning Code**

Herrmann went over the zoning code and the changes.

**Clerk Treasurer – Meri Majeskie**

**Discussion/Action – Bills to be presented**

Ross made a motion to approve the bills, seconded by Braun. The motion passed 4-0.

**Discussion/Action - Request for payment from Morgan Butler for Pavillion septic tank \$25,700.00**

Ross made a motion to approve the payment to Morgan Butler, seconded by Braun. The motion passed 3-1. Tesch against.

**Discussion/Action – Snow Removal Policy Review**

Berg discussed the snow plowing policy. He would like to use less salt on the roads, but still keep the roads safe to drive on.

**Discussion/Action – 2025 Road Program approval to send out for bid.**

Ross made a motion to approve the 2025 Road program to be sent out for bid, seconded by Braun. The motion passed 4-0.

**Discussion/Action - Appoint Kevin Mickelberg as Park Liaison**

Ross made a motion to postpone the appointment, seconded by Braun. The motion passed 4-0.

**Discussion/Action – Budget amendment to increase 10-55300-141 from \$600.00 to \$1,200.00 for the addition of Kevin Mickelberg as Park liaison. Budget amendment to increase 10-51610-823 from \$30,000.00 to \$49,787.00 taking \$19,787.00 out of the assigned account for heating.**

Ross made a motion to postpone the budget amendment to increase 10-55300-141 from \$600.00 to \$1,200.00 for the addition of Kevin Mickelberg and approve the budget amendment to increase 10-51610-823 from \$30,000.00 to \$49,787.00 taking \$19,787.00 out of the assigned account for HVAC, seconded by Braun. The motion passed 4-0

**Discussion/Action – Request for Temporary” Class B” Retailers License – St. Paul’s Church Fish Fry’s on 3/7/2025, 3/14/2025 and 4/4/2025.**

Ross made a motion to approve the Temporary” Class B” Retailers License for St. Paul’s Church Fish Fry’s, Seconded by Braun. The motion passed 4-0.

**Discussion/Action- Badger Materials Recycling Inc Annual Report**

Ross made a motion to place the annual report on file, seconded by Tesch. The motion passed 4-0.

**Discussion/Action – Results of the Policy Forum for the LCFR Fire Department.**

Morris talked about the policy forum he asked that everyone read the policy over.

**Discussion/Action – Open House for New DPW Building and New Bathrooms**

The Board picked May 17, 2025 from 11-2 p.m.

**Discussion/Action - Minutes to be approved- Regular Town Board minutes 1-13-2025.**

Ross made a motion to approve the minutes, seconded by Braun. The motion passed 4-0.

**Operator Permits Timothy McNeil and Peter Lampe for St Paul’s Catholic Church.**

Ross made a motion to approve Timothy McNeil and Peter Lampe for operators permits, seconded by Braun. The motion passed 4-0.

## **Correspondence**

Chairman Leair wanted to let everybody know that there is a WTA district six meeting on March 28, 2025. Majeskie informed the Board that one of the DPW employees was in an accident with a car that morning. The Board scheduled a meeting at 8:30 am on 2-14-2025 to discuss.

Morris read the notice.

Ross made a motion to go into closed session, seconded by Braun. Roll call vote: Morris aye, Ross aye, Braun aye, Chairman Leair joined by phone and voted aye. Tesch secluded himself. The Board went into closed Session at 7:57 p.m.

## **CLOSED SESSION**

**The Town Board may enter, by roll call vote, into a Closed Session pursuant to State Statute 19.85 (1) (g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; more specifically: Waukesha County Case Number 2023CV001345 Adam Coker vs. Town of Genesee**

Ross made a motion to go into open session, seconded by Braun. Roll call vote: Morris aye, Ross aye, Braun aye, Chairman Leair aye. The Board came out of closed session at 8:11

Morris read the notice.

Ross made a motion to go into closed session, seconded by Braun. Roll call vote: Tesch aye, Morris aye, Ross aye Braun aye and Chairman Leair aye. The motion passed 5-0 and the board went into closed session.

**The Town Board will enter, by roll call vote, into a Closed Session pursuant to State Statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body had jurisdiction or exercises responsibility, Town Employees.**

Ross made a motion to go into open session, seconded by Braun. Roll call vote: Morris aye, Ross aye, Braun aye, Tesch aye Chairman Leair aye. The Board came out of closed session at 8:28 p.m.

**Discussion/Action – following closed session, the Town Board will convene into open session and may take such action as it deems appropriate regarding the matter discussed in closed session**

Ross made a motion to accept the settlement in the Coker case, seconded by Morris. The motion passed 3-1 Braun against. Tesch abstained.

## **Adjourn**

Braun made a motion to adjourn, seconded by Ross. The motion passed 5-0. The meeting was adjourned at 8:34 p.m.

Respectfully submitted,

Meri Majeskie, WCMC  
Town Clerk Treasurer