

**TOWN OF GENESEE**  
**S43W31391 HWY 83**  
**P.O. BOX 242**  
**GENESEE DEPOT, WI 53127**  
**262-968-3656**  
**REGULAR TOWN BOARD AGENDA**  
**JANUARY 12, 2026**  
**6:00PM**

1. Pledge of Allegiance

2. Public Comment

At this time residents can address the Town Board on one or more topics for up to 3 minutes with time extensions at the Town Chairman's discretion. In connection with non-agenda items, no action will be taken except for possible referrals to individuals or committees. No comments will be received at this time for matters that will be or have been the subject of a public hearing. The proper time for such comments are during the public hearing. This agenda item is limited to a total of 30 minutes, and speakers are heard in the order they sign up, if time is available.

3. Discussion/Action – Request for a Class “B” liquor license for Kumar’s Beer Lounge W307S4821 HWY 83, Mukwonago, WI 53149.

4. Discussion/Action – 2026 Soccer Tournament Sunset Park- Lake Country FC June 6 & 7 2026

5. Discussion/Action - Request for Temporary” Class B” Retailers License – St. Paul’s Church Fish Fry’s on 2/20/2026, 3/6/2026 and 3/20/2026.

6. Reports-

A. Clerk-Treasurer - Meri Majeskie

1. Discussion/Action – Bills to be presented, fraud alert

2. Discussion/Possible Action – New blinds for meeting room

B. Public Works- Jeff Gryzkewicz

1. Report

2. Discussion/Action – Purchase of New Plow Truck

3. Discussion - Possible Lein on the New DPW Building

C. Chairman – Terry Tesch

1. Update on ATV-UTV regulations

7. Discussion/Action – Fire Fee’s

8. Discussion/Action - Ordinance 26-1 Adopt the new Garbage Ordinance

9. Discussion/Action – Short Elliott Hendrickson rates for 2026

10. Discussion/Action - Minutes to be approved- Regular Town Board minutes 12-8-2025.

11. Operator Permits

12. Correspondence

13. Adjourn

Meri Majeskie, WCMC

Town Clerk Treasurer

January 9, 2026

Notice - It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Town Office at 968-3656

Form  
AB-200

# Alcohol Beverage License Application

For Municipal Use Only	
Municipality	Town of Genesee
License Period	

License(s) Requested: (up to two boxes may be checked)

- Class "A" Beer ..... \$ 32.00   
  Class "B" Beer ..... \$ 100.00  
 "Class A" Liquor ..... \$ 355.00   
  "Class B" Liquor ..... \$ 355.00  
 "Class A" Liquor (cider only) \$ \_\_\_\_\_   
  Reserve "Class B" Liquor \$ 355.00  
 "Class C" Liquor (wine only) \$ \_\_\_\_\_

Fees	
License Fees	\$ <u>100.00</u>
Background Check Fee	\$ _____
Publication Fee	\$ <u>25.00</u>
<b>Total Fees</b>	<b>\$ <u>125.00</u></b>

pd  
#4333

### Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship) <u>KUMARS BEER LOUNGE LLC</u>			
2. Business Trade Name or DBA			
3. FEIN <u>39-5147864</u> ✓		4. Wisconsin Seller's Permit Number <u>456-1032188768-02</u> ✓	
5. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization			
6. State of Organization <u>WI</u>		7. Date of Organization <u>NOV 5 2025</u> <u>0424-2025</u>	8. Wisconsin DFI Registration Number <u>A118867</u> ✓
9. Premises Address <u>W307S4821 Hwy 83</u>			
10. City <u>GENESEE</u> <u>Mulkonaqo</u>		11. State <u>WI</u>	12. Zip Code <u>53149</u> <del>53127</del>
13. County <u>WAUKESHA</u>		14. Governing Municipality: <input type="checkbox"/> City <input checked="" type="checkbox"/> Town <input type="checkbox"/> Village of: <u>Town of Genesee</u>	15. Aldermanic District
16. Premises Phone <u>262-332-7872</u>		17. Premises Email <u>acoun.genesee@gmail.com</u>	18. Website
19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. <u>W307S4821 Hwy 83 Unit 2</u> <u>within these 4 walls</u>			
20. Mailing Address (if different from premises address)			
21. City		22. State	23. Zip Code

### Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages.  Yes  No  
If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol . .  Yes  No  
 beverages.  
 If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? . .  Yes  No  
 If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? . . . . .  Yes  No  
 If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity	4b. Business Entity FEIN
-----------------------------	--------------------------

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. . . . .  Yes  No  
 6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? . . . . .  Yes  No  
 7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? . . . . .  Yes  No

**Part C: Individual Information**

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

Last Name	First Name	Title	Phone
KUMAR	ARUN	OWNER	201-663-0504

**Part D: Attestation**

One of the following must sign and attest to this application:  
 • sole proprietor      • one general partner of a partnership      • one corporate officer      • one member of an LLC

**READ CAREFULLY BEFORE SIGNING:** Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name KUMAR	First Name ARUN	M.I.
Title OWNER	Email arun.genesee@gmail.com	Phone 201-663-0504
Signature Arum Kumar		Date 12-08-2025

**Part E: For Clerk Use Only**

Date Application Was Filed With Clerk 12/8/25	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	

**Meri Majeskie**

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**From:** Eric Larson <elaron@ammr.net>  
**Sent:** Monday, November 17, 2025 5:17 PM  
**To:** Genesee Planner; Meri Majeskie; Terry Tesch; Rachel Workman  
**Subject:** Kumer's Beer Lounge

As a follow-up to our discussion this morning:

1. I have not seen the opinion the DOR offered to Meri, but I suspect it arises from the language I've underlined here (from 125.32(3m), Stats):

Limitations on other business; Class "B" premises. No Class "B" license or permit may be granted for any premises where any other business is conducted in connection with the premises, except that this restriction does not apply if the premises for which the Class "B" license or permit is issued is connected to premises where other business is conducted by a secondary doorway that serves as a safety exit and is not the primary entrance to the Class "B" premises. No other business may be conducted on premises operating under a Class "B" license or permit

2. If the doorway is proposed to be a safety exit, I recommend the site plan approval be conditioned accordingly to ensure the licensed premises is operated entirely separately from the existing business. For example:
  - a. Entry to the licensed premises through that interior door is prohibited.
  - b. An "alarm will sound" crash bar is required on that interior door, to allow people to exit the licensed area there, but only in an emergency.
  - c. The interior door must be kept locked at all times, subject to the ability to exit through the crash bar in an emergency.

Let me know if you have any questions or concerns.

Eric J. Larson

**Municipal LAW**  
& LITIGATION GROUP

**Municipal Law & Litigation Group, SC**  
730 N. Grand Ave.  
Waukesha, WI 53186  
(262) 548-1340  
[elaron@ammr.net](mailto:elaron@ammr.net)  
Website: [www.municipallawsc.com](http://www.municipallawsc.com)

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## Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00 x 3 = \$ 30.00 total

Application Date: 12-9-25  
 County of Waukesha

Town  Village  City of Genesee

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 3:00 pm and ending 9:00 pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →  Bona fide Club  Church  Lodge/Society  
 Veteran's Organization  Fair Association or Agricultural Society  
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name St Paul Catholic Church  
 (b) Address W 38 S 31602 Wern Way Hwy D Genesee Depot WI 53127  
(Street)  Town  Village  City  
 (c) Date organized 1865  
 (d) If corporation, give date of incorporation 1952  
 (e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:   
 (f) Names and addresses of all officers:  
 President Archbishop Jeffrey S. Grob 3501 S. Lake Dr. Milwaukee  
 Vice President Fr. Dan Volkert 538 W 31602 Hwy D Genesee Depot WI 53127  
 Secretary Keith Traflet  
 Treasurer Peter Fungal  
 (g) Name and address of manager or person in charge of affair: Fr. Dan Volkert same as above

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 538 W 31602 Hwy D Genesee Depot 53127  
 (b) Lot \_\_\_\_\_ Block \_\_\_\_\_  
 (c) Do premises occupy all or part of building? Part of Building  
 (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: lower level - PFC - Cafeteria

3. Name of Event

(a) List name of the event Fish Frys  
 (b) Dates of event 2/20/2026, 3/6/2026, and 3/20/2026

### DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Fr. Dan Volkert  
(Signature / Date)

Keith Traflet  
(Name of Organization)

Date Filed with Clerk \_\_\_\_\_  
 Date Granted by Council \_\_\_\_\_

Date Reported to Council or Board \_\_\_\_\_  
 License No. \_\_\_\_\_

30.00

SUPPLEMENTAL  
APPLICATION FOR SPECIAL CLASS "B"  
RETAILER'S LICENSE  
TO SELL FERMENTED MALT BEVERAGES AT PICNICS OR GATHERINGS

A) Names of licensed operators who will be selling fermented malt beverages:

Name	Date and Time of Selling
<u>Timothy McNeil</u>	_____
<u>Peter Lampe</u>	_____
_____	_____

B) What, if any, training will the licensed operators and unlicensed bartenders be given? All are trained with renewal licenses responsible beverage service course.

C) What, if any, security will be provided at the event? Yes  
volunteers will be checking ID's

D) Will security personnel be on duty at all times?  Yes  No

E) Will signs be posted to notify underage persons of the law?  
 Yes  No

F) What, if any, safeguards will be taken to keep underage persons out of the area where fermented malt beverages will be sold?  
Monitors will be throughout the building

G) What, if any, safeguard will be taken to keep those persons who have had too much to drink already from being served?  
Operators are instructed ~~not~~ to serve those people.

H) Will carryouts be allowed?  Yes  No

I) What, if any, insurance will be provided for this event? \_\_\_\_\_

DECLARATION

The president and secretary of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

St. Paul Catholic Church  
Name of Organization

President Fr. Dan Volkert  
Fr. Dan (Signature) Volkert

Secretary Keith Tratten  
(Signature)

## Meri Majeskie

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**From:** WMCA Listserv <CLERKLIST@LIST.WISCLERKS.ORG> on behalf of clerk <00000029c65070ee-dmarc-request@LIST.WISCLERKS.ORG>  
**Sent:** Wednesday, January 7, 2026 9:40 AM  
**To:** CLERKLIST@LIST.WISCLERKS.ORG  
**Subject:** Re: [clerklist] Invoice Scam

This exact same thing happened here last month. I am no long posting our board meeting packets online to try to prevent sharing information about contracts and vendors

*Laura M. Reetz*

Clerk  
Town of Gibraltar  
PO Box 850  
Fish Creek, WI 54212  
Telephone: (920) 868-1714  
Fax (920) 868-9425  
Population 1,302

**Open Meetings Disclaimer:** *The email above contains the thoughts, opinions, and commentary of the author alone. It is intended as a one-way transmission of a thought, idea, or information related to my role as a municipal official or issues within the municipality, but is not intended to serve as an invitation for reply, rebuttal, discussion, debate or responsive commentary. Please do not respond to this email, unless specifically requested to do so above, as it is the author's intention to utilize the informality and convenience of this electronic message while simultaneously avoiding any and all violations of the Wisconsin Open Meeting Law contained in Section 19.81 of the Wisconsin Statutes or elsewhere within Wisconsin law, as applicable to this municipality as described in 66 Op. Att'y Gen. 237 (1977). Specifically, there is no intention on the part of the author to engage in or foster any "governmental business" as defined in State ex.rel. Newspapers v. Showers, 398 N.W.2d 154 (Wis.1987). You are specifically requested to refrain from forwarding or "replying to all" with regard to its contents, so as to avoid the possible "walking quorum" proscriptions, including those considered in State ex.rel. Lynch v. Conta 239 N.W.2d 313 (Wis. 1976). It is the author's motive and intent to comply with the overriding policy of the open meeting law - to ensure public access to information about governmental affairs. Your cooperation in accomplishing this end is most appreciated.*

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**From:** WMCA Listserv <CLERKLIST@LIST.WISCLERKS.ORG> **On Behalf Of** Jenna Peter  
**Sent:** Wednesday, January 7, 2026 9:32 AM  
**To:** CLERKLIST@LIST.WISCLERKS.ORG  
**Subject:** [clerklist] Invoice Scam

00000004bcb2d9f70-dmarc-request@list.wisclerks.org You don't often get email from [00000004bcb2d9f70-dmarc-request@list.wisclerks.org](mailto:00000004bcb2d9f70-dmarc-request@list.wisclerks.org). [Learn why this is important](#)

Good morning, Clerks,

Has anyone else had an issue with a scam that is going around sending fake invoices under the guise of your municipality? Someone keeps pulling information from our Plan Commission agenda packets online and emailing the applicants an invoice that looks very convincing. They use our Village logo and list out "services" rendered from the Plan Commission usually in the amount of \$4,900 and request the applicants to wire the money. Unfortunately, we did have one applicant fall for it and they wired the

money to the fake account. Another had already cut a check and (luckily) came into Village Hall to give it to us and I was able to alert them of the scam before anything happened.

We have already begun blocking out email addresses and have put an alert on our website. Has anyone found something else that works to minimize these types of scams or are we just living in this world now?



**Thank you!**

**Jenna Peter**

Village Clerk

Village of Pewaukee

235 Hickory Street

Pewaukee, WI 53072

Phone: 262.691.5660 ext. 223

[www.villageofpewaukee.com](http://www.villageofpewaukee.com)

**Upcoming 2026 Elections**

02/17/26 – Spring Primary (if needed)

04/07/26 – Spring Election

08/11/26 – Partisan Primary Election

11/03/26 – General Election



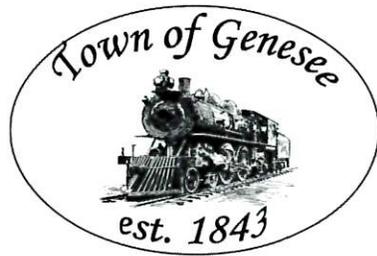
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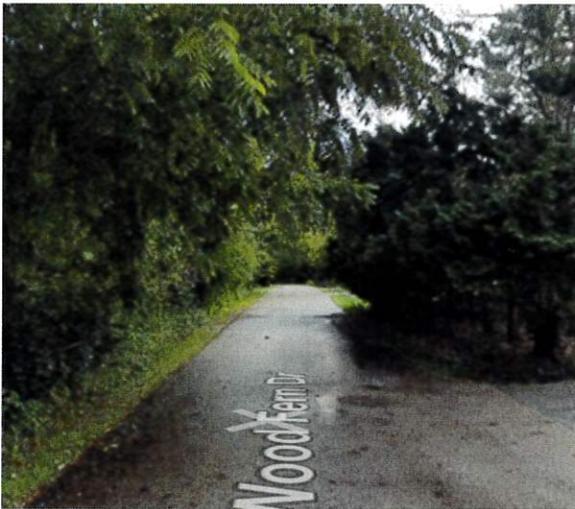


DPW Report December of 2025

Submitted by Jeff Gryzkewicz

#### Tree Work/Brushing:

Mid-month in December gave way to a melt off and an opportunity to brush back some areas and remove overgrowth that was in the road system. The area selected was Longacre Rd, Macallister Way, and Woodfern Dr. This area has been overgrown for sometime and pine trees within the ROW have started to rot out the edge of the road system. Our crew brushed back approx 2800 sf of ROW and removed all deadfall within the area. Plowing equipment can now clear snow closer to the edgeline of the road system giving a reduced risk of re-icing as snow previously had not been able to be completely cleared in these low lined areas.



The department also utilized this time to start burning our waste pile of limbs and non-hardwood timbers that have been removed from the ROW system. This was done by means of mini excavator and operator. Burn consisted of three days with dirt placed over coals /ambers in evenings to reduce any threat of fire beyond our site. In addition, a dirt berm is constructed

around the fire to help keep it contained as well. We still have about 50% remaining and will look to schedule an additional burn when weather and snow cover presents the opportunity.



#### Office:

The department has been working on assisting contractors with our town hall renovations. Phase one has been the painting of our office, entry, and main hall. As these areas are painted our staff has removed office furniture, floor edging, and window sills to keep painting staff moving. The department also replaced all ceiling tiles within the main entry and spot replaced any tile from previous damages of water staining. Phase two will be counter top installation followed by carpet. More to come on that in January.

#### Equipment Repairs:

Mowers were PM'ed in December and are now ready to go for our 2026 cutting season. These units received fluid change, blade sharpening, deep wash, and overall general inspections. Nothing was identified out of the norm with our fleet with the exception of our oldest mower. (Back up Mower) This is the last of our gas engine units and primary serves as a ball diamond groomer for our fields at Sunset Park. The unit is starting to burn engine oil and most likely would need repairs beyond the value of the mower. We will continue to monitor this unit to determine an end of service date and/or run as is if conditions do not worsen. Truck # 81 (5 Ton Patrol Truck) went out of service on 12/10 while plowing in route # 4. This truck is tasked with 27.91 lane miles for reference. Truck had a no start and was at the top of Williams Way Rd when the truck broke down. Our crew was able to pull the truck back to our shop by

use of wheel loader to attempt repairs but after trouble shooting and replacing sensors for fuel delivery system it was deemed it needed to go in for service as we had trouble shoot 'ed as far as we could. AM towing picked up the unit and found the injection oiling system had failed which also destroyed the injectors for the truck which cause the no start. (Please Note) This truck has been out of service during a snow event every season we have owned for the following issues.

- EGR / Engine Head/Engine Turbo (Truck Down Multiple Weeks)
- Battery harness failed and shorted out electrical system (Truck Down 1 Week)
- Injection Oil system (Truck Down from 12/10 - 1/6)

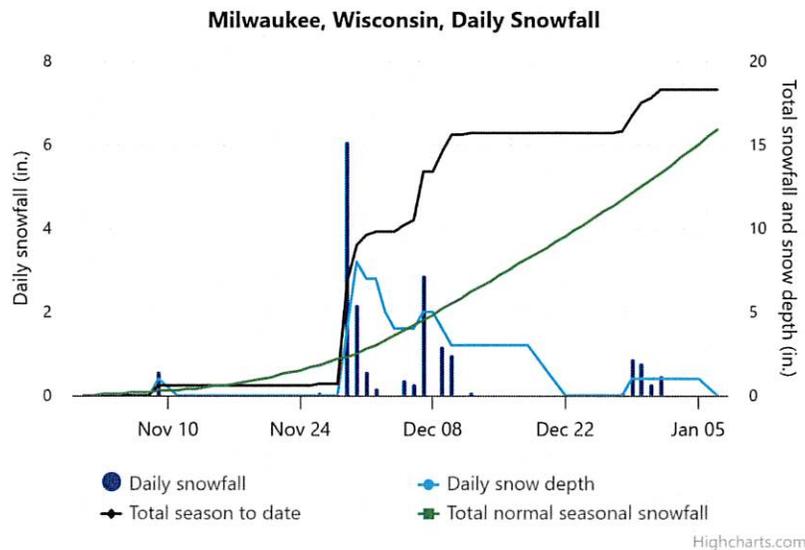
Below is our total repair cost to unit # 81 since we purchased in 2023.

Parts Cost	Outside Labor Cost	EqMaintDescription
\$0.00	\$0.00	Starting Mileage
\$0.00	\$444.64	Truck not Starting
\$0.00	\$2,240.89	Front Brakes Replaced
\$2,922.12	\$0.00	Repairs to Hyd sealRepairs to exhaust system Trouble shoot no start Repairs to turbo feed lind
\$1,090.58	\$0.00	PM, Oil, Air, Fuel, Grease Truck and replace Hyd Valve for Wing and Hyd lines on Wing
\$274.15	\$0.00	Replaced two hydraulic hoses for spinner and install wing light and wiring.
\$947.38	\$0.00	Replace studs & nuts for Driverside rear axleReplace Pass MirrorWiring for Wing Lighting
\$12,411.65	\$0.00	Engine Head, EGR, Turbo System, and Steering Gearbox Replacements (Matt/Zack/Mike)
\$1,399.53	\$0.00	Fuel straps, Engine Belt, marker light, power Steering, PM on Auger (Zack)
\$800.00	\$0.00	Replaced quick couplers & install of belly pan in truck box (Zack)
\$800.00	\$0.00	Valve Cover Gasket replacement (Zack)
\$600.00	\$0.00	Replaced engine crank shaft postion sensor and leaking crankcase breather. (Zack)
\$65.64	\$0.00	Removed old rusted out drivers side floor, patched in new. Replaced ecm relay and connector. (Zack)
\$1,546.14	\$0.00	Full Maintenance, Trans fluid, Diff fluids, slack adjuster on LH rear, broken taillights/ 3rd brake light. Replaced hydro oil cooler. Bed Latch work(Zack)
\$550.00	\$0.00	Shorten conveyor chain and weld in new pins, lubricate chain, replace hydro filter, replace salt pan/chute. (Zack)
\$46.94	\$0.00	fix plow headlights
\$400.00	\$0.00	-Replace front plow cutting edge, bolts-Replace front plow pivot bolt/bushing (Zack)
\$257.23	\$0.00	-Reseal leaking oil cooler (Zack)
\$567.50	\$0.00	-Replace leaking spinner motor-Fabricate new mount for spinner-Replace salt light (Zack)
\$439.72	\$0.00	-Replace shorted batteries-Fix wore thru battery cable (Zack)
\$29.31	\$0.00	-Repair corded power wire for bed power (Zack)
\$0.00	\$5,264.63	AM Towing Replace Rear Main Seal
\$1,186.31	\$0.00	-Replace oil pan, rear abs sensors, reseal oil cooler (Zack)
\$759.00	\$0.00	-Replace Plow Headlights (Zack)
\$62.11	\$0.00	- Replace all hydro hoses on front blade (Zack)
\$340.00	\$0.00	- Install Salter Camera (Zack)
\$1,222.31	\$0.00	- Replace broken hydro hose/fitting, Diag no start, Replace IRP and ICP sensors (Zack/Matt)
\$0.00	\$8,000.00	- Failed High Pressure oil pump, injectors (AM Towing)
\$28,717.62	\$15,950.16	
Total	\$44,667.78	

With only having operated this truck for approx. 3000 miles we are operating at a cost of \$14.88 per mile just in repair cost. As I discussed in our June 9<sup>th</sup> board meeting of 2025 with regard to this truck it is recommended to develop an exit strategy for this vehicle.

## Snow Plowing:

Snowfall totals in Waukesha County are currently at approx. 18 inches YTD. Please see graph below



These totals are slightly higher than the normal trends for this area from an overall historical standpoint but more importantly also in recent years. Please see below a 5-year comparison of snowfall for the same time period. ***Data collection provided from the University of Wisconsin-Madison***

- 2021-2022 / 2.5"
- 2022-2023 / 11.5"
- 2023-2024 / 1.1"
- 2024-2025 / 9.4" (20.9" Overall snowfall for total season)
- 2025-2026 YTD/ 18.3"

What this means from a department standpoint is additional resources are being consumed I.E salt, fuel, and manpower to keep our road system safe. With that I would like to recognize our staff in performing an outstanding job thus far into the season. They have tackled new routes, equipment break- downs, and higher averages of snowfall in our early stages of the season. A testament to their dedication to the cause.

Respectfully Jeff Gryzkewicz

STATE OF Wisconsin  
COUNTY OF Waukesha County  
LV Reference ID: 37961808  
Project ID (if any): 656-385535-S30 W28452 SUNSET  
DR  
Project Name: 656-410467371-TRADITIONAL

## NOTICE OF INTENT TO MAKE A CLAIM ON BOND OR CONTRACT FUNDS

**Notice Delivered to:**

**General Contractor**

RAY STADLER CONSTRUCTION CO. INC.  
6202 W STATE ST  
WAWATOSA, WI 53213

**Property Owner / Public Entity**

TOWN OF GENESEE  
PO BOX 242  
Genesee Depot, Wisconsin 53127

**Property** where Services provided:

County: Waukesha County  
S30W28452 SUNSET DR  
GENESEE, Wisconsin 53188

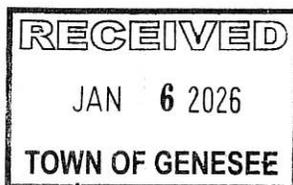
**Notifying Party:**

Builder Services Group Inc dba City Wide Insulation of  
GB  
1860 Enterprise Dr  
De Pere, WI 54115-3145  
920-336-2603

**Services:** Description of services, materials and/or  
labor provided by the Notifying Party to the below  
identified Project:  
MATERIALS AND LABOR FOR BATT

**If the party that has given you this notice is not paid in full for labor, service, equipment, or material provided, or to be provided, to your construction project, a claim may be made against the project payment bond, contract funds, and/or other significant legal consequences.**

**Total Amount Owed to Notifying Party (the Debt): \$259.20**



## Meri Majeskie

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**From:** Eric Larson <elaron@ammr.net>  
**Sent:** Wednesday, January 7, 2026 12:50 PM  
**To:** Jeff Herrmann  
**Cc:** Meri Majeskie; Department of Public Works  
**Subject:** RE: Scanned image from Town of Genesee - 48761

Hi Jeff,

I recommend against that. We should let John Stadler take care of it. We don't know whether this is properly owed or a bogus claim, and that's John Stadler's job to decide. This is the statute:

**779.15 Public improvements; lien on money, bonds, or warrants due the prime contractor; duty of officials.**

**(1)** Any person who performs, furnishes, procures, manages, supervises, or administers any labor, services, materials, plans, or specifications used or consumed in making public improvements or performing public work, to any prime contractor, except in cities of the 1st class, shall have a lien on the money or bonds or warrants due or to become due the prime contractor therefor, if the lienor, before payment is made to the prime contractor, serves a written notice of the claim on the debtor state, county, town, or municipality. The debtor shall withhold a sufficient amount to pay the claim and, when it is admitted by the prime contractor or established under sub. (3), shall pay the claim and charge it to the prime contractor. Any officer violating the duty hereby imposed shall be liable on his or her official bond to the claimant for the damages resulting from the violation. There shall be no preference between the lienors serving the notices.

**(2)** Service of the notice under sub. (1) shall be made upon the clerk of the municipality or in the clerk's absence upon the treasurer. If any of the money due the prime contractor is payable by the state, service of the notice under sub. (1) shall be served upon the state department, board, or commission having jurisdiction over the work. A copy of the notice shall be served concurrently upon the prime contractor.

**(3)** If a valid lien exists under sub. (1) and the prime contractor does not dispute the claim within 30 days after service on the prime contractor of the notice provided in sub. (2), by serving written notice on the debtor state, county, town, or municipality and the lien claimant, the amount claimed shall be paid over to the claimant on demand and charged to the prime contractor pursuant to sub. (1). If the prime contractor disputes the claim, the right to a lien and to the moneys in question shall be determined in an action brought by the claimant or the prime contractor. If the action is not brought within 3 months from the time the notice required by sub. (1) is served, and notice of bringing the action filed with the officer with whom the claim is filed, the lien rights are barred.

**(4)**

**(a)** When the total of the lien claims exceeds the sum due the prime contractor and where the prime contractor has not disputed the amounts of the claims filed, the debtor state, county, town or municipality, through the officer, board, department or commission with whom the claims are filed, shall determine on a proportional basis who is entitled to the money and shall notify all claimants and the prime contractor in writing of the determination. Unless an action is commenced by a claimant or by the prime contractor within 20 days after the mailing of the notice, the money shall be paid out in accordance with the determination and the liability of the state, county, town or municipality to any lien claimant shall cease.

**(b)** If an action is commenced, all claimants shall be made parties and the action shall be commenced within 3 months after acceptance of the work by the proper public authority except as otherwise herein provided.

**(c)** Within 10 days after the filing of a certified copy of judgment in any such action with the officers with whom the notice authorized by sub. (1) is filed, the money due the prime contractor shall be paid to the clerk of court to be distributed in accordance with the judgment.

Bottom line, our current duty is to “withhold a sufficient amount to pay the claim.” We have no duty to pay the claim at this time, or ability to charge John Stadler for it if we would do so. Several things might happen now, one of which is the 30 days expires without the claim being challenged, in which case we can pay the claim next month out of the funds owed to John Stadler.

If you are concerned about a lien being filed against the Town’s property (as this notice asserts may happen), that is not possible. Municipal property cannot be subject to such a lien. The most the sub can do is make this claim against the money owed to the general contractor, and I would interpret their current notice as doing so.

(There are some technical issues that could arise, but the amount of this claim is not large enough to delve further into it. I can explain further if desired.)

Let me know if you have any questions or concerns.

Eric J. Larson

**Municipal** LAW  
& LITIGATION GROUP

**Municipal Law & Litigation Group, SC**

730 N. Grand Ave.

Waukesha, WI 53186

(262) 548-1340

[elarson@ammr.net](mailto:elarson@ammr.net)

Website: [www.municipallawsc.com](http://www.municipallawsc.com)

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-----Original Message-----

From: Jeff Herrmann <[jeffh@towngeneseewi.gov](mailto:jeffh@towngeneseewi.gov)>

Sent: Wednesday, January 7, 2026 12:19 PM

To: Eric Larson <[elarson@ammr.net](mailto:elarson@ammr.net)>

Cc: Meri Majeskie <[merim@towngeneseewi.gov](mailto:merim@towngeneseewi.gov)>; Department of Public Works <[dpw@towngeneseewi.gov](mailto:dpw@towngeneseewi.gov)>

Subject: FW: Scanned image from Town of Genesee - 48761

Eric,

We received the attached claim from a contractor regarding the Restrooms/Concession Stand Building at Sunset Park. I have it on the agenda for Monday for discussion and possible action. The bill is only \$259.20. Let me know if you are ok with the Town paying this and then subtracting it from what we owe John Stadler. We still have not resolved the facia and the replacement.

Jeff

-----Original Message-----

From: Genesee Town Hall <[genesee-townhall.copier@gmail.com](mailto:genesee-townhall.copier@gmail.com)>

STATE OF WISCONSIN

TOWN OF GENESEE

WAUKESHA COUNTY

ORDINANCE ~~25-26-2~~

AN ORDINANCE TO REPEAL AND RECREATE  
CHAPTER 493 OF THE  
TOWN OF GENESEE CODE OF ORDINANCES TO  
REGULATE SOLID WASTE  
IN THE TOWN OF GENESEE

The Town Board of the Town of Genesee, Waukesha County, Wisconsin DO  
ORDAIN AS FOLLOWS;

**SECTION 1:** Chapter 493 of the Town of Genesee Code of Ordinances entitled "Solid Waste" is hereby repealed and recreated as follows:

**§ 493-1. Town contract for garbage and recyclables pickup.**

The Town Board shall contract for the weekly removal of garbage, refuse and recyclables from single-family and two- to four-family dwellings. There is hereby established a fee for the removal of garbage/refuse/recyclables from single-family and two- to four-family properties. Said fee shall be the per-unit charge made to the Town by the firm providing said removal to the Town by contract and shall be paid monthly by the Town. The Town Clerk is hereby authorized and directed to ~~bill the owners of each single family and two to four family dwelling on an annual basis for this service. The fee shall be for the year January 1 to December 31 and shall be due in advance by October 15. In the event this fee is not paid by October 15 of each year, the Town Board elects to charge any unpaid~~ place said balance as a special charge under authority granted by § 66.0627, Wis. Stats. The ~~unpaid~~ balance shall be entered on the tax bill as a special charge and shall be due on the date the first installment of real estate taxes is due.

**§ 493-2. Purpose.**

The purpose of this chapter is to promote recycling, composting and resource recovery through the administration of an effective recycling program as provided in § 287.11, Wis. Stats., and Ch. NR 544, Wis. Adm. Code.

**§ 493-3. Statutory authority.**

This chapter is adopted as authorized under § 287.09(3)(b), Wis. Stats.

**§ 493-4. Abrogation and greater restrictions.**

It is not intended by this chapter to repeal, abrogate, annul, impair or interfere with any existing rules, regulations, ordinances or permits previously adopted or issued pursuant to law, other than Ordinance

**§ 493-5. Interpretation.**

In their interpretation and application, the provisions of this chapter shall be held to be the minimum requirements and shall not be deemed a limitation or repeal of any other power granted by the Wisconsin Statutes. Where any terms or requirements of this chapter may be inconsistent or conflicting, the more restrictive requirements shall apply. Where a provision of this chapter is required by

Wisconsin Statutes, or by a standard in Ch. NR 544, Wis. Adm. Code, and where the chapter provision is unclear, the provision shall be interpreted in light of the Wisconsin Statutes and the Chapter NR 544 standards in effect on the date of the adoption of this chapter, or in effect on the date of the most recent text amendment to this chapter.

**§ 493-6. Applicability.**

The requirements of this chapter apply to all persons within the Town of Genesee, Wisconsin.

**§ 493-7. Administration.**

The provisions of this chapter shall be administered by the Town Board of the Town of Genesee.

**§ 493-8. Definitions.**

For the purposes of this chapter, the following terms shall have the meanings indicated:

**BIMETAL CONTAINER**

A container for carbonated or malt beverages that is made primarily of a combination of steel and aluminum.

**CONTAINER BOARD**

Corrugated paperboard used in the manufacture of shipping containers and related products.

**FOAM POLYSTYRENE PACKAGING**

Packaging made primarily from foam polystyrene that satisfies one of the following criteria:

- A. Is designed for serving food or beverages.
- B. Consists of loose particles intended to fill space and cushion the packaged article in a shipping container.
- C. Consists of rigid materials shaped to hold and cushion the packaged article in a shipping container.

**HDPE**

High-density polyethylene, labeled by the SPI Code No. 2.

**LDPE**

Low-density polyethylene, labeled by the SPI Code No. 4.

**MAGAZINES**

Magazines and other materials printed on similar paper.

**MAJOR APPLIANCE**

A residential or commercial air conditioner, clothes dryer, clothes washer, dishwasher, freezer, microwave oven from which the capacitor has not been removed, oven, refrigerator, stove, hot water heater, furnace, boiler and dehumidifier. "Major appliance" does not mean a microwave oven from which the capacitor has been removed.

[Amended 10-10-1994 by Ord. No. 94-9]

**MULTIPLE-FAMILY DWELLING**

A property containing five or more residential units, including those which are occupied seasonally.

**NEWSPAPER**

Newspaper and other materials printed on newsprint.

## **NONRESIDENTIAL FACILITIES AND PROPERTIES**

Commercial, retail, industrial, institutional and governmental facilities and properties. This term does not include multiple-family dwellings.

## **OFFICE PAPER**

High-grade printing and writing papers from offices in nonresidential facilities and properties. Printed white ledger and computer printout are examples of office paper generally accepted as high grade. This term does not include industrial process waste.

## **OTHER RESINS or MULTIPLE RESINS**

Plastic resins labeled by the SPI Code No. 7.

## **PERSON**

Includes any individual, corporation, partnership, association, local governmental unit, as defined in § 66.0131(1)(a), Wis. Stats., state agency or authority or federal agency.

## **PETE**

Polyethylene terephthalate, labeled by the SPI Code No. 1.

## **PLASTIC CONTAINER**

An individual, separate, rigid plastic bottle, can, jar or carton, except for a blister pack, that is originally used to contain a product that is the subject of a retail sale.

## **POSTCONSUMER WASTE**

Solid waste other than solid waste generated in the production of goods, hazardous waste, as defined in § 291.01(7), Wis. Stats., waste from construction and demolition of structures, scrap automobiles, or high-volume industrial waste, as defined in § 289.01(17), Wis. Stats.

## **PP**

Polypropylene, labeled by the SPI Code No. 5.

## **PS**

Polystyrene, labeled by the SPI Code No. 6.

## **PVC**

Polyvinyl chloride, labeled by the SPI Code No. 3.

## **RECYCLABLE MATERIALS**

Includes lead acid batteries; major appliances; waste oil; yard waste; aluminum containers; corrugated paper or other container board; foam polystyrene packaging; glass containers; magazines; newspaper; office paper; rigid plastic containers, including those made of PETE, HDPE, PVC, LDPE, PP, PS and other resins or multiple resins; steel containers; waste tires; and bimetal containers.

## **SOLID WASTE**

Has the meaning specified in § 289.01(33), Wis. Stats.

## **SOLID WASTE FACILITY**

Has the meaning specified in § 289.01(35), Wis. Stats.

## **SOLID WASTE TREATMENT**

Any method, technique or process which is designed to change the physical, chemical or biological character or composition of solid waste. "Treatment" includes incineration.

## **WASTE TIRE**

A tire that is no longer suitable for its original purpose because of wear, damage or defect.

## **YARD WASTE**

Leaves, grass clippings, yard and garden debris and brush, including clean woody vegetative material no greater than four inches in diameter. This term does not include stumps, roots or shrubs with intact root balls.

### **§ 493-9. Separation of recyclable materials.**

Occupants of single-family and two- to four-unit residences, multiple-family dwellings and nonresidential facilities and properties shall separate the following materials from postconsumer waste:

- A. Lead acid batteries.
- B. Major appliances.
- C. Waste oil.
- D. Yard waste.
- E. Aluminum containers.
- F. Bimetal containers.
- G. Corrugated paper or other container board.
- H. Foam polystyrene packaging.
- I. Glass containers.
- J. Magazines.
- K. Newspaper.
- L. Office paper.
- M. Rigid plastic containers made of PETE, HDPE, PVC, LDPE, PP, PS and other resins or multiple resins.
- N. Steel containers.
- O. Waste tires.

### **§ 493-10. Separation requirements exempted.**

The separation requirements of § 493-9 do not apply to the following:

- A. Occupants of single-family and two- to four-unit residences, multiple-family dwellings and nonresidential facilities and properties that send their postconsumer waste to a processing facility licensed by the Wisconsin Department of Natural Resources that recovers the materials specified in § 493-9 from solid waste in as pure a form as is technically feasible.
- B. Solid waste which is burned as a supplemental fuel at a facility if less than 30% of the heat input to the facility is derived from solid waste burned as supplemental fuel.
- C. A recyclable material specified in § 493-9E through O for which a variance has been granted by the Department of Natural Resources under § 287.11(2m), Wis. Stats., or § NR 544.14, Wis. Adm. Code.

### **§ 493-11. Care of separated recyclable materials.**

To the greatest extent practicable, the recyclable materials separated in accordance with § 493-9 shall be clean and kept free of contaminants such as food or product residue, oil or grease, or other nonrecyclable materials, including but not limited to household hazardous waste, medical waste, and agricultural

chemical containers. Recyclable materials shall be stored in a manner which protects them from wind, rain and other inclement weather conditions.

**§ 493-12. Management of lead acid batteries, major appliances, waste oil and yard waste.**

Occupants of single-family and two- to four-unit residences shall manage these items as follows:

- A. Lead acid batteries shall be placed curbside separate from other refuse and recyclables.
- B. Major appliances shall be placed curbside.
- C. Waste oil shall be placed curbside in tightly capped containers clearly labeled as oil.
- D. Yard waste is picked up twice per year at the Genesee Town Hall. The dates for specific drop offs will be determined jointly by the Town and the Contractor.~~shall be placed curbside periodically upon notice to occupants.~~ Acceptable yard waste consists of leaves, grass clippings and debris in clear plastic bags and tree limbs or brush not to exceed four inches in diameter and to be cut in four-foot lengths and tied in bundles.

**§ 493-13. Preparation and collection of recyclable materials.**

- A. Except as otherwise directed by the Town of Genesee, occupants of single-family and two- to four- unit residences shall do the following for the preparation and collection of the recyclable separated materials specified in § 493-9E through O:

(1) All recyclables, including glass, tin and bi-metal cans, plastic containers, aluminum, newspapers, mixed paper magazines, and phone books.~~Aluminum containers, bimetal containers, glass containers, foam polystyrene packaging, plastic containers made of PETE, HDPE, PVC, LDPE, PP, PS and other resins or multiple resins and steel containers shall~~ be cleaned of debris and placed in the yellow recycling bins.

~~(1)(2) Dry paper shall be placed in clear plastic bags. Dry paper includes magazines, office paper, newspaper, phone books, cardboard boxes and mixed paper.~~

~~(2)(3)~~ Waste tire shall be set at curbside. Each household is limited to disposal of a maximum of two tires per week, and limited to 8 per year.

~~Large corrugated cardboard boxes and sections (appliance/furniture boxes, etc.) shall be set out empty and free of wood, Styrofoam and plastic packing materials. Other corrugated cardboard boxes shall be flattened and tied.~~

- B. All recyclables are to be set curbside, separated from other refuse, by 6:00 a.m. of the day designated by the Town for collection, but no earlier than 24 hours prior to the scheduled pickup. Recyclables shall be commingled and placed in the Green Cart.

**§ 493-14. Responsibilities of owners or designated agents of multiple-family dwellings.**

- A. Owners or designated agents of multiple-family dwellings shall do all of the following to recycle the materials specified in § 493-9E through O:

(1) Provide adequate, separate containers for the recyclable materials.

(2) Notify tenants in writing at the time of renting or leasing the dwelling and at least semiannually thereafter about the established recycling program.

- (3) Provide for the collection of the materials separated from the solid waste by the tenants and the delivery of the materials to a recycling facility.
- (4) Notify tenants of reasons to reduce and recycle solid waste, which materials are collected, how to prepare the materials in order to meet the processing requirements, collection methods or sites, locations and hours of operation, and a contact person or company, including a name, address and telephone number.

B. The requirements specified in Subsection A do not apply to the owners or designated agents of multiple-family dwellings if the postconsumer waste generated within the dwelling is treated at a processing facility licensed by the Department of Natural Resources that recovers for recycling the materials specified in § 493-9E through O from solid waste in as pure a form as is technically feasible.

**§ 493-15. Responsibilities of owners or designated agents of nonresidential facilities and properties.**

A. Owners or designated agents of nonresidential facilities and properties shall do all of the following to recycle the materials specified in § 493-9E through O:

- (1) Provide adequate, separate containers for the recyclable materials.
- (2) Notify in writing, at least semiannually, all users, tenants and occupants of the properties about the established recycling program.
- (3) Provide for the collection of the materials separated from the solid waste by the users, tenants and occupants and the delivery of the materials to a recycling facility.
- (4) Notify users, tenants and occupants of reasons to reduce and recycle, which materials are collected, how to prepare the materials in order to meet the processing requirements, collection methods or sites, locations and hours of operation, and a contact person or company, including a name, address and telephone number.

B. The requirements specified in Subsection A do not apply to the owners or designated agents of nonresidential facilities and properties if the postconsumer waste generated within the facility or property is treated at a processing facility licensed by the Department of Natural Resources that recovers for recycling the materials specified in § 493-9E through O from solid waste in as pure a form as is technically feasible.

**§ 493-16. Prohibitions on disposal of separated recyclable materials.**

No person may dispose of in a solid waste disposal facility or burn in a solid waste treatment facility any of the materials specified in § 493-9E through O which have been separated for recycling, except waste tires may be burned with energy recovery in a solid waste treatment facility.

**§ 493-17. Nonrecyclable materials.**

All nonrecyclable materials (~~municipal solid waste - MSW~~) shall be grouped together and placed ~~by the residents in the brown cart and placed by the residents at the curb of the homes by 6:00 a.m. on the day of collection.~~ ~~in one or more plastic garbage bags or covered garbage cans weighing not more than 70 pounds for garbage collection purposes.~~ Nonrecyclable materials shall include the following:

~~A. Glass. All Pyrex glass, window glass, light bulb glass, mirrors, broken glass and china shall be considered nonrecyclable glass.~~

~~B. Paper. All waxed paper, waxed cardboard, envelopes with gummed labels and envelopes with plastic windows shall be considered nonrecyclable paper.~~

~~C. All other garbage and refuse not qualifying as recyclable material.~~

**§ 493-18. Items not accepted.**

Items which will not be collected are as follows:

- A. Earth, rocks, concrete, construction and demolition materials, and trees or parts thereof, except stated in § 493-12D above.
- B. Hazardous, toxic or infectious materials, including any items recognized as special waste by the State of Wisconsin.

**§ 493-19. Collection by unauthorized person.**

From the time of placement at the curb by anyone of the categories described herein for collection by the Town of Genesee in accordance with the terms hereof, items shall be and become the property of the Town of Genesee or its authorized agent. It shall be a violation of this chapter for any person unauthorized by the Town of Genesee to collect or pick up or cause to be collected or picked up any such items during the twenty-four-hour period commencing at 6:00 p.m. on any day preceding a day designated for collection. Any and each such collection in violation hereof shall constitute a separate and distinct offense.

**§ 493-20. Enforcement; violations and penalties.**

- A. Refusal to separate recyclables in compliance with the terms of this chapter shall be cause for the Town's refuse collector to refuse to pick up such garbage or refuse. It shall be the responsibility of the property owner to properly dispose of any garbage or refuse not collected by the Town's refuse collector due to failure to separate recyclables.
- B. For purposes of ascertaining compliance with the provisions of this chapter, any authorized officer, employee or representative of the Town of Genesee may inspect recyclable materials separated for recycling, postconsumer waste intended for disposal, recycling collection sites and facilities, collection vehicles, collection areas of multiple-family dwellings and nonresidential facilities and properties, and any records relating to recycling activities, which shall be kept confidential when necessary to protect proprietary information. No person may refuse access to any authorized officer, employee or authorized representative of the Town of Genesee who requests access for purposes of inspection and who presents appropriate credentials. No person may obstruct, hamper, or interfere with such an inspection.
- C. Any person who violates a provision of this chapter may be issued a citation by local law enforcement officers or other designated person(s) to collect forfeitures. The issuance of a citation shall not preclude proceeding under any other ordinance or law relating to the same or any other matter. Proceeding under any other ordinance or law relating to the same or any other matter shall not preclude the issuance of a citation under this subsection.
- D. In addition to, and not to the exclusion or prejudice of, the specific penalties provided in this chapter, each violation of any provision of this chapter shall be subject to the penalties and remedies described in Chapter 1, General Provisions, Article I, General Penalty, of this Code.

**SECTION 2: Severability.**

The several sections of this Ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

**SECTION 3: Effective Date.**

This ordinance shall take effect immediately upon passage and posting or publication as provided by law.

Dated this \_\_ day of \_\_\_\_\_ 2025.

TOWN OF GENESEE

\_\_\_\_\_  
Sharon Leair, Town Chair

ATTEST:

\_\_\_\_\_  
Meri Majeskie, Town Clerk-Treasurer

Published and posted this \_\_ day of \_\_\_\_\_, 2025.



Building a Better World  
for All of Us<sup>®</sup>

December 9, 2025

RE: Town of Genesee  
2026 Billing Rates

Mr. Jeff Herrmann  
Town Administrator  
Town of Genesee  
S43 W31391 Hwy 83  
Genesee Depot, WI 53127

Dear Mr. Herrmann:

Short Elliott Hendrickson, Inc. (SEH) is pleased to submit our 2026 Billing Compensation Schedule for providing professional consulting engineering and planning services to the Town of Genesee.

We consider the Town of Genesee to be a long-time valued client. Our knowledge and familiarity with the Town have enabled us to keep our costs down and our billing rates reasonably constant over the past several years.

The following staff will provide services to the Town of Genesee at the billing rates stated below, which are effective January 1, 2026:

Robert Malzahn, PE	\$190.00
Mark Mickelson, PE	\$215.00

All other professional staff providing services to the Town will be billed per the attached 2026 Compensation Schedule. Services provided by SEH are billed on a monthly basis and will identify the projects to which costs are to be allocated.

Services provided by SEH are billed on a monthly basis and will identify the projects to which costs are to be allocated.

We appreciate the opportunity to have provided professional services to the Town of Genesee in the past and trust you have found our services to be more than satisfactory. We look forward to working with you again in 2026.

If the above is acceptable to the Town, please note by signing below and returning one copy to our office. As always, if you have any questions or need additional information, please feel free to contact me.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.

Mark Mickelson, PE  
Principal, Senior Professional Engineer II  
jw

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 501 Maple Avenue, Delafield, WI 53018-9351  
SEH is 100% employee-owned | [sehinc.com](http://sehinc.com) | 262.646.6855 | 888.908.8166 fax

# SEH HOURLY BILLABLE RATES - 2026

CLASSIFICATION - OFFICE STAFF	BILLABLE RATE <sup>(1)</sup>
Principal	\$175 - \$295
Project Manager	\$145 - \$260
Senior Project Specialist	\$140 - \$240
Project Specialist	\$105 - \$190
Senior Professional Engineer I	\$120 - \$195
Senior Professional Engineer II	\$145 - \$245
Professional Engineer	\$110 - \$180
Graduate Engineer	\$90 - \$150
Senior Architect	\$130 - \$230
Architect	\$115 - \$165
Graduate Architect	\$90 - \$120
Senior Landscape Architect	\$120 - \$185
Landscape Architect	\$100 - \$135
Graduate Landscape Architect	\$90 - \$110
Senior Scientist	\$135 - \$185
Scientist	\$95 - \$150
Graduate Scientist	\$85 - \$115
Senior Planner	\$135 - \$230
Planner	\$105 - \$165
Graduate Planner	\$95 - \$130
Senior GIS Analyst	\$115 - \$190
GIS Analyst	\$105 - \$130
Project Design Leader	\$125 - \$200
Lead Technician	\$110 - \$185
Senior Technician	\$95 - \$150
Technician	\$65 - \$125
Graphic Designer	\$95 - \$160
Administrative Professional	\$55 - \$140

CLASSIFICATION - FIELD STAFF	BILLABLE RATE <sup>(1)</sup>
Professional Land Surveyor	\$115 - \$175
Lead Resident Project Representative	\$100 - \$170
Senior Project Representative	\$95 - \$150
Project Representative	\$80 - \$135
Survey Crew Chief	\$90 - \$150
Survey Instrument Operator	\$60 - \$105

(1) The actual rate charged is dependent upon the hourly rate of the employee assigned to the project.  
The rates shown are subject to change.

Effective: January 1, 2026  
Expires: December 31, 2026

**TOWN OF GENESEE  
REGULAR TOWN BOARD MINUTES  
DECEMBER 8, 2025**

Chairman Tesch called the meeting to order at 6:00 p.m. Present were Chairman Tesch, Town Board Supervisors Ross, Braun and Gresser. Also present were Administrator Herrmann, Public Works Superintendent Gryzkewicz and Clerk-Treasurer Majeskie. Supervisor Morris was absent.

**Pledge of Allegiance**

The Pledge was said.

**Public Comment**

At this time residents can address the Town Board on one or more topics for up to 3 minutes with time extensions at the Town Chairman's discretion. In connection with non-agenda items, no action will be taken except for possible referrals to individuals or committees. No comments will be received at this time for matters that will be or have been the subject of a public hearing. The proper time for such comments are during the public hearing. This agenda item is limited to a total of 30 minutes, and speakers are heard in the order they sign up, if time is available.

No public comments

**Reports –**

**Clerk-Treasurer – Meri Majeskie**

**Discussion/Action - Approve the Bills**

Ross made a motion to approve the bills, seconded by Braun. The motion passed 4-0.

**Public Works – Jeff Gryzkewicz**

**Report**

**Update on removal of woody vegetation from the parks**

Gryzkewicz said the fire department said if he had a machine at the burning site he should be ok to burn. Because of all the trees we have trimmed and chopped down we have a lot of material to dispose of.

**Discussion/Action – New counter tops**

Discussion. Ross made the motion to approve installing counter tops not to exceed \$7,500.00 using existing money in the 2025 budget, seconded by Gresser. The motion passed 3-1. Braun voting against.

**Chairman – Terry Tesch**

**Update on ATV-UTV Routes**

Chairman Tesch said the signs for the designated routes for ATV-UTV's will be put up soon and the ATV-UTV's will be able to drive on town roads. They still are prohibited from driving on all County and State roads.

**Discussion/Action – 911 signs being moved and put on mailboxes**

The Board discussed 911 sign being moved onto mailboxes. The Board would like a notice in the newsletter to remind people that the signs are for emergency vehicles to be able to find their homes quickly in an emergency when minutes can mean the difference between life and death.

**Discussion/Action – Resolution 25-8R to Adopt the Charges and Fee Schedule for 2026**

Discussion. Ross made a motion to approve Resolution 25-8R, seconded by Braun. The motion passed 4-0.

**Discussion/Action – Reduction of letter of Credit for Cardinal Court**

Ross made a motion to approve the reduction of the letter of credit Cardinal Court to \$30,714, seconded by Gresser. The motion passed 4-0.

**Discussion/Action – Appointment of poll workers for the 2026-2027 Election cycle.**

Ross made a motion to approve the 2026-2027 poll worker list, seconded by Braun.  
The motion passed 4-0.

**Discussion/Action – 11-11-2025 Regular Town Board Minutes**

Ross made a motion to approve the 11-11-2025 minutes, seconded by Braun. The motion passed 4-0.

**Discussion/Action – Request for Operator license**

None.

**Correspondence**

None.

Chairman Tesch read the notice. Herrmann explained that we are going into closed session to discuss And review new hires for the Department of Public Works.

Braun made a motion to go into closed session, seconded by Ross. Roll call vote, Gresser aye, Tesch aye, Ross aye, and Braun aye. The motion passed and the Board went into closed session at 6:53 p.m.

**Closed Session**

The Town Board will enter, by roll call vote, into a Closed Session pursuant to State Statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, (Department of Public Works new hire update).

Braun made a motion to go into open session, seconded by Ross. Roll call vote, Gresser aye, Tesch aye, Ross aye, and Braun aye. The motion passed and the Board went into open session at 7:34 p.m.

**Adjourn**

Ross made a motion to adjourn, seconded by Braun. The motion passed 4-0. The meeting was adjourned at 7:35 p.m.

Respectfully submitted,

Meri Majeskie, WCMC  
Town Clerk-Treasurer